

SOUTH RIPLEY HIGH SCHOOL
ACKNOWLEDGEMENT OF RULES OF CONDUCT
AND STUDENT ACTIVITY CODE

These Rules of Conduct and Activity Code Rules apply to regular school, all school sponsored activities, extra-curricular activities, summer school and any other South Ripley activities.

During online registration students & parents have acknowledged that you have access to the Student Rules of Conduct and that you are responsible for following all rules in this handbook.

This page serves as acknowledgement for students that may enroll after the start of school.

I acknowledge having access to the student Rules of Conduct, which includes all the rules of student behavior, attendance, etc. online. I, the student, understand that I am responsible for following all rules in this handbook and I have shared this information with my parents, who have looked over these rules as well.

Student Signature Date

Parent Signature Date

I acknowledge that my student is responsible for following all of the rules published in the online student handbook and I have reviewed all the student rules. I am aware that these rules of conduct are approved by the SR Board of Education.



South Ripley High School

SRHS MISSION STATEMENT

**“SOUTH RIPLEY EDUCATES STUDENTS TODAY, TO
BECOME RESPONSIBLE CITIZENS OF TOMORROW”**

School Website: www.sripley.k12.in.us

Building Administration may add or delete items from the handbook as necessary.

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SOUTH RIPLEY HIGH SCHOOL SCHEDULE

DAILY CLASS SCHEDULE

1st PERIOD ----- 8:00 – 8:48

2nd PERIOD ----- 8:52 – 9:40

3rd PERIOD ----- 9:44—10:32

4th PERIOD ----- 10:36 – 11:24

HS Lunch 1 11:27-11:55

HS Lunch 2 11:58-12:26

(Students not in lunch will be in Advisory which is their 4th period class)

5TH PERIOD -----12:30 – 1:18

6TH PERIOD-----1:21---2:09

7TH PERIOD-----2:12---3:00

Inclement Weather/Professional Development -- 2 Hour Delay Schedule

10:00 - 10:30	First Period
10:34 - 11:04	Second Period
11:08 - 11:38	Third Period
11:42 - 12:12	Fourth Period
12:15 - 12:43	HS Lunch 1
12:47-1:18	HS Lunch 2

(Students not in lunch will be in Advisory which is their 4th period class)

1:22 - 1:52	Fifth Period
1:56 - 2:26	Sixth Period
2:30 - 3:00	Seventh Period

SOUTH RIPLEY COMMUNITY SCHOOL CORPORATION
2022-2023

Aug 1	Teacher Day - No Students
Aug 1	5 - 7 PM Meet your Teacher SRJHS/SRHS
Aug 2	5- 7 PM Meet your Teacher SRES
Aug 2	Teacher Day - No Students
Aug 3	First Student Day
Aug 17	Student 2-hr Late Arrival/Staff PD
Sept 5	Labor Day - No School
Sept 6	Student 2-hr Late Arrival/Staff PD
Sept 30	e-Learning Flex Day (Students do not report to school)
Oct 4	4-7 pm SRES Parent-Teacher Conf
Oct 5	4-7 pm SRJH/SRHS Parent-Teacher Conf
Oct 6	4-7 pm All Schools Parent-Teacher Conf
Oct 7	Last Day of First Quarter (47 Days)
Oct 10-14	Fall Break: No School
Oct 17	First Day of 2nd Quarter
Nov 7	e-Learning Flex Day (Students do not report to school)
Nov 17	Student 2-hr Late Arrival/Staff PD
Nov 23-25	Thanksgiving Break-No School
Dec 20	End of 1st Semester (44 days/91 days)
Dec 21-Jan 3	Winter Break---No School
Jan 3	Teacher Records Day-No Students
Jan 4	First Day of 3rd Quarter (Students report back to school)
Jan 16	MLK Day-No School (Possible Snow Makeup)
Jan 17	Student 2-hr Late Arrival/Staff PD
Feb 15	Student 2-hr Late Arrival/Staff PD

Feb 20	President's Day-No School (Possible snow make up day)
Mar 10	Last Day of 3rd Quarter (46 days)
Mar 13	Student 2-hr Late Arrival/Staff PD
Mar 13	First Day of 4th Quarter
Mar 20-24	Spring Break
Apr 7	Good Friday-No School (Possible snow make up day)
May 18	Last Day of 2nd Semester (43 days/89 days)
May 19	Teacher Records Day-No Students
May 27	SRHS Graduation----5 PM (SRHS Gym)
May 29	Memorial Day-No School

August 3-October 7

Quarterly

October 17-December 20

Grading

January 4-March 10

Periods:

March 13-May 18

January 16-MLK Day

Possible

February 20- Presidents' Day

Makeup

April 7-Good Friday

Days:

May 22,23,24,25,26

May 18

Last Student Day

May 19

Last Teacher Day

Total Student Days: 180

Total Teacher Days: 185

Introduction

Welcome to South Ripley High School, home of the "Raiders". The purpose of this handbook is to familiarize the students of South Ripley High School with the policies and practices that will be followed during the school year. The handbook is broad and general, and is not intended to answer specific, individual questions. Students encountering problems not discussed in this handbook should feel free to ask questions concerning their specific problems.

It is hoped that the South Ripley High School students will find this handbook a useful possession during the school year.

We hope you have an excellent school year. We wish you success in all of your coursework and hope you become actively involved in the many extracurricular activities offered to students at South Ripley High School.

"An investment in knowledge pays the best interest."

--Benjamin Franklin

SOUTH RIPLEY SCHOOL CORPORATION GOALS

1. Become one of the leading Southeastern Indiana educational institutions.
2. Create meaningful and engaging student work and programs in the pursuit of learning, higher academic performance and higher student achievement.
3. Provide professional development opportunities that enhance individual growth and the culture of a learning organization.

VISION STATEMENT OF SOUTH RIPLEY SCHOOL CORPORATION

South Ripley Community School Corporation's vision is to be one of the leading educational institutions in southeastern Indiana. South Ripley will meet the academic, social, and emotional needs of every student by providing challenging programs and curricula. Our stakeholders will be engaged in an ongoing commitment to continuous improvement, thereby empowering South Ripley students to meet the challenges of the 21st century.

THE PHILOSOPHY OF SOUTH RIPLEY HIGH SCHOOL

In a democratic republic, education is a right as well as a privilege. To provide education for all, schools have been established. It is the responsibility of the school to teach and to maintain the fundamental concepts of American democracy. This is a shared responsibility with the home, the church, the government, and other community organizations that benefit youth. Therefore, the school should know and co-operate with these agencies.

The main function of a secondary school is to develop the child to the fullest extent of his mental, physical, and moral capabilities. In order to do this, a modern school should be comprehensive and broad enough in its curriculum to serve the academic, practical,

technical, and vocational desires of the students. As far as present facilities permit, South Ripley offers educational opportunities to students of varying interest and ability.

The teacher is a fundamental factor in the school. He/She should be well trained in his/her own professional field and should have a knowledge and understanding of the American way of life. He/She should be ethical, open-minded, and sympathetic with youth. He/She should seek to instill in the student a desire for scholastic achievement and for satisfactory social adjustment.

The pupil should be made to feel that he/she is an important member of society and that teachers are his/her friends. He/She has duties as well as privileges. He/She expects help and consideration. He/She should give respect and cooperation.

The relationship between administration and teachers should be one of trust, understanding, and mutual respect.

A sound philosophy of education is basic in developing citizenship in a democracy. The main objectives of education should be:

- A. The building of healthful attitudes and habits of good citizenship.
- B. The promotion of respect and knowledge.
- C. The use of critical thinking.
- D. The fostering of a sense of taste and appreciation of values.

Start now to prepare yourself for the life and the bright future that can be yours.

- A. Make wise use of your time.
- B. Develop your abilities, talents and interests.
- C. Learn all you can about the complex and changing world.
- D. Develop a strong sense of responsibility
- E. Understand the changing job opportunities.
- F. Develop the proper social attitudes, along with an appreciation of your rights, privileges, and responsibilities.

Get your education now, prepare yourself for the future, and if possible, get ready for training beyond high school. It's your life, get ready to live it.

The South Ripley Way

Our purpose at South Ripley High School is to:

- 1. Provide social, emotional, & physical safety & security for students & staff.
- 2. Develop the character of each student.
- 3. Help each student grow intellectually.
- 4. Enable each student to provide public service.
- 5. Improve student performance as measured by test results & graduation rate.

GENERAL INFORMATION

AFTER SCHOOL ACTIVITIES

A student cannot stay after school unsupervised until the activity begins. Students must be under the direct supervision of a teacher, sponsor or coach. A student is to wear appropriate clothes to the after school activities.

ATHLETICS

All rules and guidelines pertaining to athletics are found in the Athletic Handbook. (Begins on page 60 of this handbook)

ANNOUNCEMENTS

Daily announcements related to school and student activities will be given each day. Students who wish to have activities announced must have the information written and approved by the sponsor. Such announcements should be in the main office by 7:45 A.M. the day of the announcement. Special announcements will be kept to a minimum so as not to disturb regular class procedure. The daily announcements will be read and then posted in classrooms. Also, the announcements will be posted daily on the school's website.

BACKPACKS – BOOK BAGS

Backpacks, Gym Bags, and/or Book Bags are to be kept in student lockers during the regular school day. Any exception to this procedure must have administrative approval.

BUILDING HOURS

The building is open in the morning at 7:30 A.M. and closes at 3:20 P.M. Our school office is open from 7:30 A.M. until 3:30 P.M. You are encouraged to use the facility for study, committee and project work, and for individual and group practice. You must, however, be supervised by an adult. If you do not need to arrive early for study or teacher help, please plan your arrival as close to 7:45 A.M. as possible. School begins at 8:00 A.M.

CARE OF THE BUILDING

The taxpayers of our community, including your parents, paid for the school facilities. All of us at South Ripley, as well as the greater South Ripley Community, take great pride in the facilities. They belong to all of us. Maintaining the building and its surroundings in a clean and orderly condition is the responsibility of every student in cooperation with the faculty and custodial staff. Take pride in the attractive appearance of our building. If you accidentally damage something, report it as quickly as possible so we can help to correct the damage. Intentional markings, cutting, or other defacing and damage will result in disciplinary action for those involved and restitution from them.

CHANGE OF ADDRESS

Please inform the High School office secretary of any changes in your address, telephone number, email, guardianship, etc., which occur during the school year.

CONFLICTS AMONG CO-CURRICULAR AND/OR EXTRA-CURRICULAR ACTIVITIES

When a conflict arises between an extracurricular activity and a co-curricular class the class takes precedence. When there is a conflict between two extracurricular activities the student may choose which one he/she participates in.

CONVOCATIONS

Convocations will be periodically scheduled throughout the year. You are asked to conduct yourself in the best possible manner and to show courtesy and respect to those presenting the program.

CRIMINAL GANGS AND GANG ACTIVITY

The South Ripley Community School Corporation has developed a policy in accordance with Indiana Code 20-26-18 prohibiting criminal gang activity on Corporation property, on buses owned by the Corporation or used to transport Corporation students, and at all school-sponsored functions. This policy can be viewed in its entirety through the South Ripley Community School Corporation website.

FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)

Each parent, and student age eighteen (18) or older, has the right to inspect and review the student's education records; request the amendment of the student's records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights; consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the Family Educational Rights and Privacy Act ("Act") authorized disclosure without consent; file a complaint with the U.S. Department of Education concerning alleged failures of the agency or institution to comply with the requirements of the Act, and obtain a copy of the policy adopted by the South Ripley Community School Corporation by contacting the superintendent

Fee for Non-Sufficient Funds Checks

When a check is received in payment of a student's bill, and such check is denied or unpaid by the bank for any reason, the bill will be considered delinquent. Each non sufficient check shall be assessed a **handling charge of \$20**. This handling charge is to be collected in the appropriate buildings and then receipted to the Corporation General Fund to cover the salary for the time of the Treasurer handling the transaction.

A notice will be given in which 14 days will be granted to allow for payment to be made for the non sufficient check and the \$20 handling charge. If after 14 days the check and fee are not paid at the appropriate building, the Superintendent will turn over the information to the proper authorities including, but not limited to the Ripley County Prosecutor.

FIELD TRIPS

To be eligible for class field trips students must maintain at least a passing grade in that class and must not have more than 2 "Fs" in any other class. It is the responsibility of the teacher to check all students to see who qualifies for the field trip exemption. Students who are excessive discipline problems may be held out of these opportunities as well.

Also, any student with attendance issues including tardies, excessive absences, etc, may not be allowed to go on school sponsored field trips.

FREEDOM OF SPEECH AND ASSEMBLY

Students are entitled to orally express their opinions. Such oral opinions shall not interfere with the freedom of others to express themselves. The use of obscenities or personal attacks is prohibited.

All student meetings in school buildings or on school grounds may function only as part of the formal educational process or as authorized by the principal.

Students have the freedom to assemble peacefully. There is an appropriate time and place for expression of opinions and beliefs. Conducting demonstrations which interfere with the operation of the school or classroom is inappropriate and prohibited.

FREEDOM TO PUBLISH

Students are entitled to express in writing their personal opinions. Such written expressions must be signed by the author. The distribution of such material may not interfere with or disrupt the educational process, and must be approved by school authorities.

Students who edit, publish or distribute handwritten, printed or duplicated matter among their fellow students within the school must assume responsibility for the content of such publications. Distribution is restricted to before and after school hours and restrictions may be placed on distribution points.

- Libel, obscenity, vulgarity and personal attacks are prohibited in all publications.
- Commercial solicitation will not be allowed on school property unless expressly approved by the school administration.

HELPFUL PERSONNEL

Problem/Concern Person(s) to See

Absence from school	HS Office Secretary/HS Guidance Counselor/HS Administrator
Athletics	Athletic Director
Book rental/other fees	HS Office Secretary
Bus problems	Bus Driver High School Administrator or Dean
Class Schedule	School Counselor/Guidance Secretary
Forgotten lunch money	Office Secretary
Getting along with others	Teachers, Counselors, Administrators
Grades, report cards	Guidance Office/Guidance Secretary
Health/illness problems	Nurse or Office Secretary
Library books, etc.	Media Center Personnel
Medications	Nurse /Office Secretary

Misplaced books	Teachers, Media Center Lost & Found
Misplaced personal items	Office Secretary
New address/phone number	Office Secretary
Your gym/athletic locker	PE Teacher /Coach
Your hall locker	Office Secretary

LOCKERS

Use of school lockers is a privilege, not a right. All lockers made available for student use at SRHS are the property of the school. These lockers are made available solely for student use in storing school supplies and personal items necessary for use at school. Your locker is on loan to you. You are the only student provided the combination; protect your security by not sharing the combination with anyone! The school cannot be responsible for lost articles. The student's use of a locker does not diminish the school's ownership or control of the locker. The school reserves the right to search a student's locker, book bag, etc., if the school believes a search is necessary to maintain the integrity of the school environment, to protect other students, or to locate lost or stolen materials.

1. Do not leave valuables or money in your locker.
2. Lockers should not be slammed, kicked, or marked on.
3. Stickers should not be placed in or on your locker; writing on or in lockers is strictly prohibited.
4. Soft drinks, water bottles, food, snacks or candy are NOT to be stored in lockers.
5. Students should not bother or attempt to open a locker other than their own.
6. If you have trouble with your locker, see the main office.

LOCKER SEARCH POLICY

The policy on Search and Seizure for the school is in compliance with the state of Indiana. Essentially, the Principal or his designee may search a locker/s if there **is reasonable cause** to believe that the locker/s contain anything that presents an immediate danger of physical harm or illness to any person. In the event of an individual locker search the student will be notified, where possible, if present in the building, and given the option to observe the search.

LOST & FOUND

Books that are lost and found will be taken into the instructional media center. Other lost and found articles can be claimed in the front office. The school is not responsible for valuable items brought to school. If such items are brought to school for class use, they may be left in the office.

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

As per state law, Indiana schools are now required to have a voluntary daily reciting of the Pledge of Allegiance. The pledge will be followed with a daily moment of silence.

School corporations are also required to have a moment of silence. The moment of silence is not intended to be, and shall not be conducted as a religious exercise. In order that the right for each student to exercise freedom of religion is guaranteed and the freedom of each student is subject to the least state coercion from the state either to engage in or refrain from

religious observation on school grounds, there will be a daily moment of silence observed in each classroom or on school grounds

PUBLICATION OF STUDENT INFORMATION

Any parent or guardian wanting the name(s) of his child (ren) excluded from any listing of honor rolls, athletic awards, or other forms of school participation is asked to notify the principal's office in writing.

RIDING A SCHOOL BUS

School rules take effect when students board buses to school in the morning. There is to be absolutely no smoking, profanity, or horseplay on the buses at any time. **Students are reminded that the bus driver has the same authority as a teacher or parent when discipline is required.** The privilege of riding on a bus will be suspended if a student is a persistent troublemaker.

When school children are being transported on a school bus, they are under the supervision, direction, and control of the school bus driver and are subject to disciplinary measures by the bus driver and the governing body of the school corporation. The driver shall treat the children in a civil manner, see that no child is imposed upon or mistreated in his charge, and shall use every care for the safety of the children under his/her charge. School bus drivers shall assure that the following regulations are observed by all pupils. **Riding the bus is a privilege extended to all students.**

*Electronic devices such as iPods, MP3 players, Nintendo DS, and the like, are permitted for usage, with headphones, on the school bus. The student is solely responsible for the security of such items. The school cannot be held responsible for any lost, stolen, or broken items. Cell phone usage **IS NOT PERMITTED** on the school bus. Cell phones are to remain **POWERED OFF** while on the school bus.*

Parents are to read the school bus rules to their students, sign the form, return the top copy (white) and keep the second copy (yellow). Signed forms should be returned as soon as possible.

Roles and Responsibilities of the School Resource Officer (SRO)

The purpose of this position is to serve as a resource for the South Ripley Community School Corporation, providing support to students, parents, educators and staff in matters related to law enforcement.

The SRO has three main roles and responsibilities. The SRO is a law enforcement officer. Another role is that of a law-related counselor and law-related educator who develops relationships with students. An SRO's primary role, however, is to provide law enforcement-type services to a school and to encourage everyone to follow all of the school regulations. SROs investigate allegations of criminal incidents and make referrals of

students to juvenile authorities, when necessary. Listed below are common functions performed by the school resource officer.

- Enforces state and city traffic and criminal laws and ordinances. SROs are responsible for investigating violations of criminal law and when appropriate make arrests. A SRO's sworn duty to enforce the law does not contradict the need for the SRO to be a positive role model—it in fact supports it. It is essential for a SRO to endorse high moral standards and use good judgment and discretion.
- Assists school officials with enforcement of school policy and regulation regarding student conduct at the discretion of school officials. It is important to note that SROs are not school disciplinarians. SROs should not be involved in investigating school rule violations: For example, a student cheating on a test. Violations of school rules are the responsibility of the principal and faculty. If a violation of a school rule is also a criminal offense the SRO may conduct a concurrent investigation and take the appropriate action under the policies and procedures set forth by their police agency.
- Protects persons and property on school premises.
- Works through school administration to address concerns related to school safety, including building security, transportation, emergency response and evacuation plans, and takes action against unauthorized persons on school property
- Provides classroom instruction on law enforcement related matters, as approved by police and school administration.
- Make presentations to parent and community groups, at the request of police and school administration, on a variety of law enforcement topics.
- In the school setting, problem solving involves coordinated efforts among administrators, teachers, students, parents, mental health professionals, and community-based stakeholders. SROs frequently assist in resolving problems that are not necessarily law violations, such as bullying or disorderly behavior, but which are nonetheless safety issues that can result in or contribute to professional services within both the school (guidance counselors, social workers) and the community (youth and family service organizations). In particular, SROs often build relationships with juvenile justice counselors, who are responsible for supervising delinquent youths, connecting them with needed services, and recommending diversionary activities. Problem- solving activities

commonly include:

- Developing and expanding crime prevention efforts for students
 - Developing and expanding community justice initiatives for students
 - Assisting in identifying environmental changes that can reduce crime in or around schools
 - Assisting in developing school policies that address crime and recommending procedural changes to implement those policies
 - Making appropriate referrals.
- Meets with faculty, staff and parents on an individual basis to deal with specific issues or problems related to delinquency prevention.
 - Acts as liaison between students, parents, school faculty and staff, child protective services, other law enforcement agencies, juvenile prosecutors, juvenile court and probation officers; facilitates communication between all parties.
 - Under the building principal's direction, assist the school in emergency incidents requiring law enforcement intervention. SROs are likely to serve as first responders in the event of critical incidents at schools, such as accidents, fires, explosions, and other life threatening events.
 - Documents all actions taken with students and parents in formal setting and provides a written report to the school corporation
 - Promotes understanding and solicits support for the School Resource Officer.
 - Performs other duties as required or assigned by Town Marshall or School Administration.
 - Documents in writing all disciplinary actions with students and provides a copy of said report to the school corporation.
 - SROs are expected to work to reduce juvenile delinquency rates by establishing close contact with students and to build positive relationships with them
 - SROs also may conduct security inspections.
 - SROs monitor crime statistics.
 - SROs work with local police and students to design crime prevention strategies.
 - SROs must have the ability to work closely with school administrators.
 - SROs must have the ability to train school personnel in handling crisis situations.

SCHOOL SAFETY Safety, both in and out of school, must be constantly stressed if we are to avoid accidents and bodily injury. In the building, please walk through the halls—never run. Talk with your friends using a normal conversational volume—avoid shouting and noise making. Your cooperation during school drills is expected. Students have a responsibility to report to school authorities their knowledge of other student's possession of weapons, drugs, alcohol, or other dangerous items. SRHS personnel will work with parents and students to improve student behavior and school safety at school.

There is a difference between "tattling" and notifying your teachers/ administrators about legitimate concerns regarding drug use, potential fights, and other dangerous situations that might affect your own safety, as well as all the other students and teachers that are a part of our school. Reporting that two students may be involved in a fight, for instance, is a good example. You are helping those students avoid serious injury and possible suspension/expulsion from school. We are all in this together, and need to help each other.

SAFETY PLANS

A) TORNADO EMERGENCY PLAN

In case of emergencies such as tornadoes, bad storms, etc., the following procedure will be initiated. Notification of the emergency and special action to be followed in the classroom will be announced over the intercom by the principal.

1. Keep calm, do not panic.
2. Walk, do not run to your assigned area.
3. Do not push, shove, and do not be noisy.
4. Sit quietly in your assigned area and wait for further instructions.
5. Remind all students of the kneeling position they should take when the immediate awareness alert is given. If necessary instruct them as to how it should be done.
6. Teachers should open all windows and prop the door open before leaving the room.
 1. Use good common sense and follow instructions.

B) BOMB EVACUATION POLICY

(TREAT AS FIRE ALARM)

In the event of a Bomb scare telephone call and/or Bomb threat and/or Bomb Reality by thought or visual evidence, the following procedure will be in effect.

1. Evacuate the entire building immediately of all students and personnel.
 - A. Fire alarm is to be sounded with the assumption of a normal fire drill.
 - B. Fire alarm will shut off after all have evacuated. Administrative personnel will go to all four corners of the building and move people a further distance from the school, at least ¼ mile.
 - C. The intercom system will be used to warn anyone who might still be in the building to

evacuate and that is a real situation.

2. Students are to be moved a further distance from the building - ¼ mile - immediately upon notification from Administrative personnel. Faculty will move with students and supervise.
3. Students will remain in designated areas with sponsors and faculty supervisors until such time as the building is safe to re-enter.
4. In the event that the building is not available for re-entry in a length of time felt to be reasonable, students and all personnel will be sent home by bus.

C) EMERGENCY EXIT PLANS

FIRE EXIT PLAN

In case of the need for an Emergency Exit due to Fire, all students, faculty and school personnel must evacuate the building immediately and as quickly and orderly as possible.

1. Walk briskly, but do not run.
2. Do not panic - keep calm.
3. Do not be noisy - concentrate on your departure.
4. Proceed at least 500 feet from the building.
5. Do not return to the building until the "all clear" signal is given.

When the fire alarm or emergency signal is given, react immediately to the following exit plan. Walk on the right side of the hallway in an orderly fashion.

D) EMERGENCY PREPAREDNESS

Emergency procedures are outlined in the South Ripley High School Handbook. Directions for fire and disaster drills are posted in each room. Emergency drills will be conducted on a regular basis throughout the year. When the alarm sounds, follow the plans indicated. Your teacher will direct you to the areas assigned for each type of drill. Drills are staged throughout the school year and should be treated with all the seriousness of real emergencies. Three things to remember are: (1) proceed in orderly lines, (2) move rapidly without shoving or pushing, and (3) refrain from talking so that a change of directions may be heard. In case an exit is blocked, follow the directions of the teacher.

SCHOOL CLOSINGS - EMERGENCY It may be necessary for the school to close or have delayed openings during the school year because of inclement weather conditions or other unforeseen emergencies. The local radio stations and television stations will broadcast the appropriate information. Please refrain from calling the administration, teachers, or the school to request this information. Additionally, closing or delayed starts are posted on the homepage of the district's website as well as television and radio media outlets. YOU MAY SIGN UP FOR ONE CALL NOW TO GET A PHONE CALL OR TEXT.

SIGN IN/OUT

There will be no sign outs from school by students on an individual basis except when the parent or guardian calls the school or comes to the school office and signs the student out.

Notes from home will not suffice unless approved and/or confirmed.

All students have to sign in and out in the main office or the absence will be an unexcused one.

SUBSTITUTE TEACHERS

A substitute teacher is an important visitor who has a job to do. You, the student, can help by giving this teacher your complete cooperation. Remember: A substitute teacher has the same authority as a regular teacher. Impressions--good or bad-- are carried from the school to the community by visiting substitute teachers. Let us make certain that positive impressions of our school and its programs are extended to the community!

TECHNOLOGY

Each student will be issued a Chromebook for the school year. Policies governing Chromebook use and responsibilities are provided during the distribution of the Chromebooks. Individual computers in the classrooms and computers within the various labs will be available to the students while under direct supervision of the classroom teacher. Students will adhere to the SRHS technology policy. This policy and other pertinent technology-related information, will be distributed to the students and is available on the school website.

TELEPHONES & MESSAGES

Office phones are for conducting school business and may be used before 8:00 a.m. or after school from 3:00 to 3:30 p.m. or during lunch; students should not ask to use the office phone unless it is an absolute emergency. Telephone messages from home are discouraged as the delivering of phone messages often disrupt the classroom climate. It is requested that such messages be avoided *unless an emergency makes it necessary*. Students will be called to the phone only in cases of emergency. Only messages from parents will be relayed to students.

VISITORS

Parents and school patrons of the school are welcome at all times to attend convocations, assembly programs, or any function connected with school activities. To maintain a safe and secure campus, all doors to the building are locked. Upon arrival, please use the intercom/camera box located to the right of the main entrance doors. **Visitors are asked to register at the office upon their arrival at school. No student visitors are permitted during the academic school day without permission of the administration. Visitors needing to access the building past the main office may be asked to provide a driver's license for our visitor management system.**

GUIDANCE AND COUNSELING

"Shaping Minds, Building Character, Maximizing Potential"

The mission of the South Ripley High School Counseling Program is to enable students to maximize their potential in the areas of academic achievement, career exploration, and citizenship development. In addition, the school counseling program provides skills that help students to overcome challenges that interfere with learning, and advocacy that supports students to reach their maximum potential. Through the school counseling program, students

become successful learners, responsible citizens, and productive members in today's diverse and competitive society. Through the Gold Star School Counseling process, we have evaluated these areas and transformed them to a vision based and data driven program for the purpose of raising student achievement.

Guidance:

1. College catalogs, Brochures, Applications
2. Lunchroom setups for colleges and military recruiters
3. College application and Admission Processes
4. PSAT, SAT, ACT testing process & applications
5. Transcripts and recommendations for college
6. The Guidance Gab—grade level newsletters & scholarship info
7. FAFSA information
8. Career Center information & enrollment

Advocacy:

1. Advisory period for all high school students
2. Yearly scheduling & Four Year Career Plan Updates
3. Career exploration
4. Kuder Navigator Career educational and career planning system

Counseling:

1. Individual conferences for academic & career planning
2. availability for personal-social counseling sessions
3. availability for parent-teacher conferences
4. referral to outside agencies for assistance

SCHEDULE CHANGE POLICY

Students make course selections for the entire school year and are expected to give careful consideration to course selections when they are made during the scheduling period. After students register for classes, teachers will be hired and teacher schedules established based upon selections made by students. **Students will be able to review their schedules during registration, in the fall, prior to the start of school. Once the school year begins, all schedule changes, for the school year, must be made within the 1st week of school.**

Changes after the 1st week of the school year may be made only under the following conditions:

*need to meet high school graduation requirements

*need to meet college entrance requirements

*student is academically misplaced

*need to balance over-crowded classes

*an error in computer entry

*late staff changes

*Although course selections are made for the entire school year, a student may request a course selection change for second semester with parent approval one week prior

to Christmas Break. Course selection changes will be made only based on the criteria listed above.

***Requested changes related to dropping the career center, teacher assignments, class periods etc. will not be considered.**

VALEDICTORIAN/SALUTATORIAN

In order for a student to be considered for either the valedictorian or salutatorian for their class, students must have received an Academic Honors Diploma or Technical Honors Diploma.

Rating Scale for the National Honor Society South Ripley High School Chapter

1. Voting by the faculty will take place once each year, at a time during the fall semester that the principal deems acceptable.
2. Seniors only are eligible each fall for the voting.
3. Senior students must rate at least 3.5 in scholastic point average to be eligible to be voted upon. This average to be based on their six semester cumulative point average.
4. Faculty voting will be on a Yes or No basis and each student must receive a 2/3 (two-thirds) positive vote from the faculty. Voting criteria to be based on scholarship, leadership, service and character. The vote will remain confidential among staff. The principal, advisor(s), and staff committee will have sole access to the vote total and comments.
5. New or transfer students would not be penalized by the above regulations and would be eligible as soon as proper arrangements could be made.
6. Guidelines will refer to the National Chapter guidelines and/or bylaws.

The above rules and regulations were voted upon and passed by the full committee 4/5/18 to begin for the 2018-2019 school year.

GRADE RECOVERY

Improvement of a student's grade (grade recovery) will only be allowed for **grades below a "C"**. Students may opt to retake a class to try and improve their grade to qualify for an Academic Honors Diploma or to qualify for the graduation waiver requirement of 2.0 GPA. These are the only circumstances that this will apply for. Courses cannot be used to replace options that are available on campus. Online classes through Edmentum (PLATO) are to be used for credit recovery for failed classes or grade recovery for grades below a "C". Classes through the Virtual Academy classes may be accepted but any expense incurred is the responsibility of the student.

It is the policy of South Ripley High School that junior high students who take classes for high school credit will have those classes counted into their high school GPA and class rank for graduation purposes. Students may have the option of retaking these classes if they do not get the desired grade while in junior high, but this must be done by the end of their sophomore year.

GRADE REPORTING

A. The letter grade scale is as follows:

100	A+	67-69	D+
93-99	A	63-66	D
90-92	A-	60-62	D-
87-89	B+	0-59	F
83-86	B	N/C—No Credit	
80-82	B-	I---incomplete	
77-79	C+		
73-76	C		
70-72	C-		

B. Grade cards will be distributed as soon as possible following the end of the grading period.

C. Honor roll is based on a grade point average basis.

SEMESTER EXAM POLICY

- 1. All students are required to take final exams.**
- 2. If a student earns a 60% semester average or passes 2 of 3 grades used to calculate semester grades, the student will receive credit for the class.**
3. All teachers will use the corporation scale provided in calculations of grades.
4. All teachers will use the computer grading program provided.
5. Students must complete all exams in written form. All available time on exam day is to be used in association with the exam.
6. The number of evening activities will be limited during exam weeks.
7. Semester exams will count as 20%, with each of the 9 weeks counting as 40% each.

Students may reschedule finals for bereavement days if they meet these requirements:

1. Provide name and phone numbers of the funeral home so contact can be made.
2. Immediate family members (parents, guardians, brothers, sisters, and grandparents), school personnel and classmates will be acceptable exemptions.
3. Reasonable time will be allowed. Circumstances may vary with special requests

being handled by the attendance committee.

4. All bereavement days will be listed as absences on state reports and report cards.

STUDENT CLASSIFICATION (GRADES AND CREDITS)

- Sophomore - 10 credits **This should be a goal of students by end of 9th grade year*
- Junior - 20 credits **This should be a goal of students by end of 10th grade year
- Senior - 28 credits **This must occur to participate in senior activities**
- Graduate - 40 credits

Academic Honors/Technical Honors----47 credits

In order to receive credit in any subject, you must have passed the subject.

- You receive 1 credit per semester for all subjects.
- For Career Center you receive 3 credits per semester or 6 credits per year except: Cosmetology is 4 credits per semester or 8 per year. Attend Jr. and Sr. year.
- Grades 7-10 will have no scheduled study halls. Grades 11 and 12 may schedule one study hall. Any exceptions to this must have administrator or designee approval.
- Only those seniors involved in a co-op program at the Career Center or South Ripley will be permitted to work during school hours.

SENIOR REQUIREMENTS FOR GRADUATION

- A. Seniors must meet all requirements of the State of Indiana and of South Ripley High School be eligible for graduation and to participate in graduation exercises.
- B. South Ripley High School requires a total of 40/48 credits and all required subjects for graduation.
- C. Seniors who expect to be graduated and want to receive a diploma but did not want to participate in the graduation exercises should make their wishes known to the principal as soon as possible at the conclusion of the first semester.
- D. **In order for a student to participate in senior activities during the school year a student must have at least 28 credits at the start of the school year they are going to be listed as a senior.**

GRADUATION REQUIREMENTS FOR SOUTH RIPLEY HIGH SCHOOL STUDENTS

- A. It shall be the policy of the South Ripley High School to acknowledge each student's successful completion of the instructional program appropriate to the achievement of corporation goals and objectives as well as personal proficiency by the awarding of a diploma or a certificate of completion at appropriate ceremonies.
- B. The board shall award a regular high school diploma to every student enrolled in this corporation who meets the requirements of graduation established by this board as required by the state of Indiana.

- C. There shall be only one (1) diploma awarded by this corporation and no distinctions shall be made between various programs of instructions. Exceptions shall be made for students who meet the state requirements for Core 40, Academic Honors diploma, or a Technical Honors diploma.
- D. The board will award a certificate of completion to those students who meet the course requirements for graduation, but who do not meet the state Graduation Qualifying Examination Requirement.
- E. Commencement exercises will include those students who will be receiving a diploma or a certificate of completion. A student may be denied participation in the ceremony when personal conduct so warrants. In order to graduate from South Ripley High School, a pupil shall attend at least six (6) semesters and earn a total of forty (40) credits. Forty credits are the minimum required to graduate. The Indiana Dept. of Education has specific minimum subject requirements that all students must meet to be graduated from High School. Indiana State Diploma requirements may be found at <http://www.doe.in.gov/achievement/curriculum/indianas-diploma-requirements>.
- F. South Ripley also requires Geography-History of the World and Economics for graduation. *Students working toward a General diploma may petition for an exemption related to Economics if they meet all other graduation requirements. The decision to approve the petition will be made by the principal and guidance director.*

EARLY GRADUATION/SHORTENED DAY SCHEDULE

Graduation after completion of six or seven semesters is permitted. In order to graduate after six or seven semesters. A student must meet ALL state and local graduation requirements, including the Graduation Examination requirements. (IC 20-32-4 et seq.) Seniors may have a shortened day schedule if they must work or are taking approved college classes. Complete policies are available in the Guidance Office.

POST SECONDARY ENROLLMENT PROGRAM

1. Eligible institutions are accredited public and private colleges or universities in Indiana. A student may, upon approval of the school corporation, enroll in courses offered by an eligible institution on a full or part time basis during grade 11, grade 12, or both. The student will be considered enrolled in the school corporation in computing daily membership.

Courses for secondary credit must be approved courses listed in 511 IAC6-2-5. If a course has been approved for secondary credit by the school corporation, a student will be entitled to credit toward graduation for each course the student successfully completes. A student may not enroll in a course off campus that is offered by South Ripley High School.

The student shall notify the principal of interest in enrolling. The principal or a counselor of the school will meet with the student and parent to discuss the criteria of the program. *A student may request that the grade earned for any off-campus, post-secondary course that is not required for graduation, not be included in the calculation of the student's high school GPA.*

Criteria are:

- a. Student must have a cumulative grade average of B = 3.0.
- b. Student must have taken the PSAT and/or SAT.
- c. Total score of 142 on PSAT or 1425 on SAT is required to be considered.

d. Student should be taking an academic course of study which would include English, Mathematics (Alg., Geom., Adv. Alg.), Science (Biol., Chem., Physics), Government, and Foreign Language.

e. Student must pay all fees and costs and furnish their own transportation.

f. Student must enroll for 6 hours of instruction (full schedule of classes) at the high school and/or college.

A student is ineligible to participate if participation would delay the student's progress toward graduation.

Secondary credit will not be given if the student enrolls in a course which is so unlike any of the approved courses listed in 51 IAC6-2-5 (d) that appropriate secondary credit cannot be given. All courses must be approved to be counted toward high school GPA. Courses cannot be used to replace options that are available on campus.

FOREIGN EXCHANGE STUDENTS

Foreign Exchange students will not be enrolled as Seniors during their attendance at SRHS.

TRANSFERRING STUDENTS

Students transferring to another school must notify the guidance office, turn in all rental and library books, and pay any remaining fees. No student shall be allowed to enroll at South Ripley until we receive all student records from the previous school.

EXIT INTERVIEW

The law requires that an exit interview take place when a student who is at least sixteen (16) years old and not yet eighteen (18) years old wishes to withdraw from school (quit) prior to graduation or turning 18 years old. The student and student's parents or guardian are required to be present with a school administrator at the interview.

ACADEMIC REFERRALS AND PROGRESS REPORTS

During the fifth week, within each nine-week grading period, parents will receive a 4½ week student progress report. Receiving a report does not mean the student has failed. Parents may request progress reports by calling the school's counseling office.

TEACHER-STUDENT CONFERENCE PERIOD

Students are urged to use 3:00 to 3:10 P.M. to meet with their teachers for extra academic assistance, whenever needed. This is a time to make up tests and quizzes, to seek clarification and help from the teacher, etc. Students must be under the supervision of a faculty member during this time. Take advantage of this unique opportunity!

HOW TO STUDY

Class time is often set aside for individual study and work under the supervision of the teacher who can, during this time, help students with their particular weaknesses and observe study and work habits. Home study is a necessary part of each pupil's educational program. Each student is expected to spend some time in addition to class instruction to achieve satisfactory work. Some assignments are long range in nature and require planned study time for completion. Planned study eliminates the necessity of spending too much time in completing an assignment the day before it is due. Keeping your student assignment book current and reviewing it on a regular basis can help with the homework process.

- Attitude is important -- think positively, work independently, and seek help only when you have exhausted your own resources; then ask questions.
- Learning requires concentration - keep your mind on what you are doing. It will take less time.
- At home, have a definite, well-lighted, quiet place to study. Unless you have a straight "A" average, you should study at home each day.
- Read the entire assignment rapidly to grasp the basic content. Reread slowly to understand content, details, explanations and directions. If the assignment is not written, make notes of your own; outline what you have learned.
- If the assignment is a long-term project, do a little of it each day; don't let it go until the last minute. It will be easier, and you'll do a better job.

INCENTIVES/RECOGNITION

Our incentive program(s) recognizes and rewards students who excel in various aspects of the school. Incentive awards and recognition are given in the areas of academics, athletics, attendance, citizenship, leadership and service. Certificates, recognition in the local paper and, acknowledgment in the daily bulletin, academic and athletic trophies/plaques, field trips, and team awards are among some of the incentives.

HONOR ROLL

There are two honor rolls at SRHS. The requirements for each are as follows:

All A Honor Roll – a student must have all "A's"

Honor Roll – no grade lower than a "B"

STUDENT RECORDS

A student's record is available to school personnel on a need-to-know basis. The record is available for interpretation by school personnel to the student and his parent by appointment during regular school hours. Proper adherence to the privacy law is a must by all parties concerned.

SPECIAL EDUCATION

The Americans with Disabilities Act (A.D.A.) and Section 504 of the Rehabilitation Act prohibit discrimination against persons with a disability in any program receiving Federal financial assistance. This protection applies not just to students, but all individuals who have access to the Corporation's programs and facilities. Students are entitled to a free appropriate public education in the "least restrictive environment." The school provides a variety of special education programs for students identified as having a disability as defined by the Individuals with Disabilities Act (IDEA). Contact the high school if you have any questions concerning this matter.

COLLEGE DAYS

A student may attend a total of two college days per year during the two year period of the Junior and Senior year. NCAA Division 1 athletic recruits may take up to five (5) "NCAA official visits" beginning January 1 of their junior year. A college day visit will only be considered an Excused Absence if the following conditions are met:

1. While visiting the college, the student must obtain a signature from the admissions office.
2. When the student returns to South Ripley, the student must turn in to the Office the statement signed by the college admissions officer.

JOB SHADOWING

During their senior year students will be permitted one day for job shadowing. **All forms must be completed and turned into the guidance office two days before the Job Shadowing Day for approval.**

ALTERNATIVE SCHOOL

The SRHS Alternative School provides an option for high school students who are not succeeding in the traditional high school setting. Our mission is to provide a means by which the individual academic, social, and behavioral needs of at-risk students are identified and met. We provide effective and rational means through which each student pursues the goal of successfully returning to the traditional school environment and/or using the program as a stepping stone to successful employment and/or further education upon high school completion.

Students may be referred to or mandated to attend an alternative school program or the Credit Recovery program noted above.

The Alternative School will be utilized through the discretion of the principal.

WITHDRAWAL FROM SCHOOL

Prior to withdrawing from school for any reason, parent(s) and the student must notify the guidance office at least one day **prior** to the last day of attendance for the student. All books and 1:1 devices must be turned in and all financial obligations fulfilled prior to withdrawing from school.

GENERAL POLICIES

ASBESTOS NOTIFICATION POLICY

State and federal law requires that we notify you annually that we maintain an asbestos management plan for each building. South Ripley High School has been thoroughly inspected and there are no asbestos-containing materials present in any part of the building. If you have any questions about our asbestos program, please refer to the building principal for all questions.

NONDISCRIMINATION POLICY

It is the policy of the South Ripley Community School Corporation not to discriminate on the basis of race, color, religion, sex, national origin, age, or disability. No qualified disabled person shall, solely by reason of his or her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity sponsored by this school corporation. Disability harassment is a form of discrimination prohibited by section 504 and Title II.

SEXUAL HARASSMENT POLICY

It is the policy of South Ripley High School to maintain learning and working environment that is free from sexual harassment. Sexual harassment may include verbal or physical advances or comments regarding a student's physical or personality characteristics. Students are encouraged to report the incident to administration for investigation if they believe they are victims of sexual harassment. Any student found to have engaged in sexual harassment shall be subjected to disciplinary sanctions as set forth in the student handbook, including, but not

limited to warning, suspension or expulsion, subject to applicable procedural requirements.

PESTICIDE NOTIFICATION POLICY

South Ripley High School will provide 48 hour notice for all planned pesticide application details to parents, guardians and staff members requesting to be notified. In order to be notified you must be registered with the school in advance to receive this information.

FOOD SERVICE

Breakfast and lunch are served daily in the school's cafeteria. Prices for the meals and individual prices are established by the Board of School Trustees. Forms are available in the office for those families who qualify for either free or reduced meals. Students are not allowed to leave school during the lunch hour. Students are expected to practice good table manners and to be responsible for the cleanliness of their place at the table. Students should immediately clean up any spills, food, or wrappers. Students should not move from chair to chair or table to table. Chairs are to be placed under the tables and trays and eating utensils taken to the return area and properly placed. No food or drink is to be taken from the cafeteria without the permission of a building administrator.

SCHOOL CAFETERIA POLICY

It is the responsibility of the student to bring lunch money daily or prepay the cashier for lunches a week or more ahead of time on the first day of each week. If it is necessary to charge a lunch, it must be approved by the cashier before obtaining a tray. **There will be no more than one (1)** permission from the cashier to charge during a semester. If a problem exists after one (1) charge, arrangements must be made with administration to obtain lunch. There will be no more than one lunch charge at a time. Ala carte (extra) items or second meals **may not be charged** or purchased if a prior charge is owed. Charges will not be permitted two weeks before the end of the first semester and again by the end of the first week in May. Any charges not paid will carry over to the next school year and must be paid before another charge is permitted. Lunch charges not paid will have to be paid upon time of registration. **Prepay for lunch is preferred for everyone.** Online payment is available through the new Skyward Student Management System..

*Students found taking food from the cafeteria line without paying for the food will incur the following disciplinary action(s):

1st offense Verbal Warning/Phone Call Home/Restitution

2nd offense Administrative Detention/Phone Call Home /Restitution

3rd offense Out of School Suspension/Notify Police/Call Home

HEALTH SERVICES

A student who becomes ill during the day must request a pass to the front office. The student should first report to his class and request a pass from the classroom teacher to come to the administrative office. If it is advisable for the student to leave school, the school nurse, or other school official, will contact the parent. Do not call home without permission.

Seeing the school nurse is not meant to take the place of your family doctor. Law forbids the nurse from dispensing medication of any kind until the following conditions are met:

1. All medication must be brought to school in a container labeled by a physician or druggist, stating the student's name, the doctor's name, and the dosage.
2. Non-prescription medication will be administered when medication is in the original container and clearly labeled with the student's name and the dosage to be administered.
3. Written permission of the parent or guardian is required.

Circumstances that necessitate additional services need to be discussed with the building administrator and the school nurse.

Medications possessed by a school for administration during school hours or at a school function may be released only to the student's parent(s) or guardian(s). Medication may not be sent home with the student.

SCHOOL DRESS

Dress and appearance should be in good taste for all SRHS students. Students are expected to show attention to personal cleanliness and appropriateness of dress and appearance. Student dress/appearance shall be such that it is not lewd, vulgar, indecent, and/or offensive or it does not constitute an interference with school purposes.

DRESS CODE POLICY

At South Ripley we believe that the responsibility for dress and grooming shall fall directly upon the individual student and his/her parents. Basically, it is a family obligation to supervise the dress of its youth.

School officials shall become involved when:

1. Common decency necessitates intervention.
2. Disruption of classroom order takes place.
3. Health and Safety of individual students becomes a concern.
4. Maintenance problems are being caused by student attire.

The following interpretive guidelines have been adopted:

1. Cleanliness of person and apparel is required.
2. Hairstyles are not questioned if kept neat and clean, however hair must be out of the eyes at all times.
3. Common decency is expected and required.
4. Footwear must be worn by everyone at all times. Any type of footwear that is not deemed acceptable by the administrators will be dealt with accordingly. House slippers are only acceptable on spirit days.
5. **Hats and or headgear (of any kind)** are not to be worn in the building.
6. No short shorts, skirts or dresses of any kind are to be worn. ***All shorts are to be mid-thigh in length.***

7. **No tank tops or muscle shirts** are to be worn separately. If this type of shirt is worn you must wear a full "T" shirt. Shirts with at least 3 inch wide shoulder band at the top will be permitted.
8. **No skin tight shorts** are to be worn separately. If worn, the student must wear other appropriate shorts over them.
9. Any item of clothing containing or displaying inappropriate pictures, messages or slogans are prohibited. This is to include such things as tobacco products, alcoholic beverages, drugs, and sexually explicit or implied messages. **No bare midriff shirts or blouses are permitted unless there is another shirt worn over that shirt.**
10. No items of apparel that are **sloppy, ripped, full of holes** and/or mutilated to create such an effect will be permitted.
11. Coats, hats, jackets, or any exterior apparel that could be utilized to conceal items prohibited in school to remain in the individual's locker during the school day. Administrative discretion will be used in questionable situations.
12. **No blouses or shirts are to be worn that expose cleavage** that is deemed to be unacceptable by faculty or administration.
13. Individual departments and/or areas of the school may place additional requirements on students in order to assure safety standards or other standards pertinent to their particular activity. For example, special items of apparel for work in the Ag shop areas may be required.
14. **We will not tolerate the wearing of pants down on the buttocks. All pants must be worn up at the waistline and pulled up if told to do so by a teacher or administrator.**
15. **No chains of any kind** may be worn to school because of the safety factor. This includes chains that hold billfolds.
16. Any item of apparel that can be construed as gang related is strictly prohibited.
17. **Piercings that are warranted by the administration to be disruptive to the educational environment, will not be permitted. These include lip rings, eye rings, cheek rings, etc. (Studs will be permitted.)**
18. **Yoga pants/leggings are not to be worn without a long shirt, sweatshirt or top must cover the buttocks. You cannot wear a regular shirt and these alone.**
19. **Pajama pants and or pajamas are only to be worn on Spirit Days—NO other times.**

It is the intent of this code to stress the importance of appropriate dress and grooming in a school setting. The spirit behind this code is as important as the code itself. Everyone, young and old, shares the responsibility of maintaining the image of our school community.

ATTENDANCE INFORMATION

SOUTH RIPLEY HIGH SCHOOL ATTENDANCE POLICY

Regular attendance is not only necessary for a student to succeed in school, but also for the student to gain the proper discipline needed to be a productive citizen in today's workforce. Early identification of attendance problems is essential to assure that students will receive counseling and have every opportunity to solve the problem. It is the purpose of this policy to

stimulate both students and parents to assume the responsibility of maintaining good attendance.

Telephone calls or written notes from parents/guardians are expected and encouraged within 24 hours of the student's absence.

Attendance is very important not just at school, but in the future of all of our students. It is the responsibility of the students and the parents to keep up on attendance issues and to have a clear understanding of the school attendance policies for themselves.

GUIDELINES FOR THE ATTENDANCE POLICY

1. **Perfect attendance** is defined as never being absent, tardy, or having early dismissal during the school year.
2. Students who accumulate more than **six (6) full days** unexcused absences from school **per semester** without those absences being supported by a doctor's excuse, parent phone call, or parent written note; will be referred to the Ripley County Court Services.
At 4 days students will receive a warning letter from Ripley County Court Services. Beyond 6 days unexcused students will be referred to Ripley County Court Services.
 - A.) A student missing one - three periods in the same day will be given a ½ day absence.
 - B.) A student missing more than three periods in the same day will be given a full day absence.
 - C.) Students that arrive at school between class periods or over lunch hour must sign in at the office in order to be recorded present.
 - D.) Students leaving school between class periods or during lunch must sign out at the office in order to be accounted for and not considered truant
3. **A student with over six unexcused absences from a class per semester may not receive credit for that class. (Section #5 below - valid reasons for absences)**
4. If a student should lose credit in **two (2) of his/her class periods, expulsion proceedings** (Indiana Code 20-8,1-5) may be initiated against the student for the remainder of the current semester.
5. **The following are examples of valid reasons for absences and will not count toward the six (6) day total for period absences:**
 - A.) **Absences covered by a written statement from a doctor's office or a verified note or phone call from a parent.** Up to 6 days per semester will be excused. The written statement must be written for each student that attends the doctor's office visit, and then presented to the school office when the student/students return to school. Beyond 6 days per semester will not be excused if doctors notes are not provided.
 - B.) **Absences due to dental appointments verified by dentist or orthodontist slip or a verified note or phone call from a parent.** Up to 6 days per semester will be excused. The written statement must be presented to the school office when the student returns to school. Beyond 6 days per semester will not be excused if doctors notes are not provided.
 - C.) **Absences approved by the principal or the principal's designee on an individual basis such as field trips, family medical emergencies, serving as page in the Indiana General Assembly, participation in Election Day activities, court order or appearance, junior and senior college visits per policy. Vacation**

absences are only approved if pre-arranged absence form is completed prior to absence a max. of 5 days per semester (grades and overall attendance will be considered).

- D.) **6 times from class are not to be considered free time.** Students found to be truant without a legitimate reason will be referred to Ripley County Court Services and appropriate school discipline action will be taken.
 - E.) **Students cannot miss more than (15 days) in any given semester.** This includes all absences regardless if they are excused or unexcused without medical extenuating circumstances. If a student accumulates more than **15 absences**, then expulsion proceedings (Indiana Code 20-8, 1-5) may be initiated against the student for the remainder of the current semester. In extenuating circumstances, a 504 conference might be required for the student to remain in school. Any parents of students receiving special education services may request a case conference about homebound services.
6. If a student loses credit due to Section 3, the student may appeal the "no credit" ruling **ONLY IF** the student is doing passing work in the class. The appeal process is as follows:
- A.) The Attendance/Appeal committee will be composed of the principal or designee, a guidance counselor, and a licensed teacher - not to be the same as the one in whose class the student is losing credit.
 - B.) The student must request a written appeal within four (4) school days after accumulating the **6th unexcused absence**.
 - 1.) A parent or guardian will receive written notification from the Principal or his designee when the student accumulates the **3rd unexcused absence**.
 - 2.) A parent or guardian may receive written notification and an attempt may be made for personal contact by Attendance Officer when the student accumulates the **5th unexcused absence**.
 - C.) Documentation must be provided to bring absences below the maximum of six (6).
 - D.) The parent/guardian and the student are solely responsible for obtaining all documentation for the appeal process.
 - E.) Arguable exceptions beyond those listed in Section 5 will be submitted to the committee for final resolution.
 - F.) If the student does not meet the obligations of the appeal process, and/or the appeal is denied, the student will receive no credit for that particular class.
7. When excused absences become excessive, the administration in cooperation with the teachers will determine the student's status.
- 8. A student having a whole-day absence from school is also unable to work at, participate in athletics, or participate in social events the same day, except on special prior approval from the office.**
- 9. No student may leave school property after arriving at school without permission from the principal or designee and signing out in the proper manner. Any student not complying with this will be considered truant.**
10. If due to inclement road conditions, a school bus cannot make its regular stop to pick up a student, this will not be counted as a school day absence.

11. **MAKE UP ASSIGNMENTS ARE TO BE THE RESPONSIBILITY OF THE STUDENTS FOR THE TIME MISSED.** Students should find out from their teachers as to when missed assignments are due. A student will be allowed a reasonable amount of time in which to make up any work missed during an absence.
12. *Students sent to RCATS shall be given assignments to complete.*

MAKE-UP WORK

All students are expected to complete all assignments missed due to an absence for any class. Make-up work is the responsibility of the student. Assignments and tests, which are completed by expected time limits, will receive full credit. Absences due to truancy and out-of-school suspension have the same expectation for the completion of class work as any other absence. It is urged that a request for makeup work be made after the *second consecutive day* a student is absent by calling the High School Office before 9:30 a.m. Requests made after 9:30 a.m. cannot be processed until the following school day since the teachers prepare the requests during their preparation period; thus, requests should be limited to extended illnesses. The make-up work can be picked up in the Office before 3:30 p.m. Typically, a student who is absent on a day of a test will be expected to take the test upon returning to that class. Generally, a student is allowed one day to make up work for every day that he or she was absent.

If a student is absent a day, he/she should check with the teachers of the classes that are missed upon his/her return to school to get all assignments. Again, students are encouraged to record daily assignments, long-term projects, upcoming tests, and other upcoming events in their student assignment book. Check with your teacher to see if assignments are posted on the Internet.

LEAVING SCHOOL DURING THE DAY

- Students shall never leave school without completing the following:
 1. Having obtained permission from the office.
 2. Having parental/guardian permission. The student's guardian must contact the office about their child's absence.
 3. Every student must sign out on the attendance sheet in the office. Failure to do so will result in disciplinary measures covered under "Leaving School Without Permission."
 - Students who have doctor or dental appointments during a school day are expected to attend classes during those periods that they are not traveling to and from the appointment.
 - When students have appointments, parents must call or send a note to the office stating the date, time, and place prior to the appointment. The teacher will be notified when the student is to leave at the beginning of the class period in which a student will be excused. The student should report to the office and sign the checkout sheet after receiving permission to leave. Not signing out at the office will be considered as leaving school without permission and the same discipline measures for that offense will be applied.
 - The student should present a form signed by the dentist, doctor, etc., upon his/her return to school.
 - Under no circumstances may a student leave the school without signing the checkout sheet. No student will be allowed to check himself out, walk home, or leave the school campus with a friend or relative

without confirmed parental and school permission. Upon returning to school the same day, you must sign in.

- South Ripley High School has a closed campus policy. Once you arrive at school, you are not permitted to leave the school grounds until dismissed at the end of the day.

TARDIES

	Consequence	Action Taken
1 st	Teacher's Discretion	
2 nd	Teacher's Discretion	Teacher calls home
3 rd	Send student to Office	Office contacts home After School Detention
4 th	Send student to Office	Office contacts home 2 After School Detentions
5 th	Send student to Office	Office contacts home Friday School
6 th	Send student to Office	Office contacts home 1 day RCATS

Note: **Teachers will NOT count tardy** any student who receives permission and goes to the restroom, unless the student takes more than 5 minutes. Teachers also have to be in their room or at the door to give a student a tardy.

Note: Students will **only be counted tardy** when they are not in the door when the bell rings. **TEACHERS WILL ALWAYS TELL THE STUDENT WHEN THEY HAVE BEEN COUNTED TARDY.**

TRUANCY

Failing to report to assigned classes, or absences that occur without the knowledge or permission of a parent/guardian, are considered truanies. *Students who miss school work because of unexcused absences may be given the opportunity to make up missed work for partial credit. Students should have NO expectation that they will earn any credit for work missed due to truancy. Teachers shall assign such makeup work as necessary to ensure academic progress, not as a punitive measure.*

THOUGHTS ON DISCIPLINE

Please keep the following in mind and your experience as South Ripley High students will be enhanced:

- The adults are responsible for providing a safe and orderly environment and running the school. They are in a position of authority over you, so carefully follow their directions.
- Every person in our school, including you, deserves and owes respect.
- No one may interfere with another person's right to learn.
- School is a place to learn how to settle disputes in a respectful manner – that is part of your educational experience.
- Students have the right to expect that discipline be conducted in a fair, professional, and consistent manner
- People best learn by being actively engaged in their own learning process.
- We are all in this together and need to help one another.

STUDENTS HAVE THE RIGHT TO LEARN -- TEACHERS HAVE THE RIGHT TO TEACH

Each student is responsible for his or her own actions. An environment that provides equal opportunity for all and permits the teaching-learning process to proceed in an orderly manner is the goal of all school personnel. Therefore, we believe that anyone who distracts or prevents others from reaching this goal is subject to discipline. Failure to obey the rules will lead to disciplinary action. All discipline is handled on an individual basis as the need arises. The degree of consequence administered will depend on the nature and/or frequency of the misbehavior of the student. Examples of disciplinary actions include: verbal reprimands, teacher assigned consequences, parent contact, parent conferences, rearranging class schedules, team assigned consequences, timeout (isolation – in school or at home), detention (before school/after school), administrative assigned "work" consequences, curtailing participation in school activities, alternative educational placement, behavior contracts, external suspension, expulsion and referral to law enforcement agency. Any student who is externally suspended or expelled from school is not allowed to participate in or attend any school activity. Additionally, that student is not to be on school property for any reason except when requested by a school administrator. The student may not ride any school bus during this period of suspension or expulsion.

Students have the right to expect that discipline be conducted in a fair, professional, and consistent manner.

THE PRIMARY PURPOSE OF SOUTH RIPLEY HIGH SCHOOL IS THAT STUDENTS MAKE ADEQUATE EDUCATIONAL PROGRESS TOWARD GRADUATION.

DISCIPLINE POLICY

Student supervision and the desirable behavior of students in carrying out school purposes is the responsibility of a school corporation and the students of a school corporation.

In all matters relating to the discipline and conduct of students, school corporation personnel stand in the relation of parents and guardians to the students of the school corporation. Therefore, school corporation personnel have the right, subject to this chapter, to take any disciplinary action necessary to promote student conduct that conforms with an orderly and effective educational system.

Students must follow responsible directions of school personnel in all educational settings and refrain from disruptive behavior that interferes with the educational environment.

Recognizing that the behavior of some students may be so disruptive that it interferes with school purpose or educational functions of the school corporation, school officials may find it necessary to remove a student from school. In this event and in accordance with the provisions of IC 20-8.1-51, the Board of School Trustees authorized administrators and staff members to take the following actions:

DISCIPLINARY ACTIONS AND DEFINITIONS

1. Teacher Initiated Action

Disciplinary actions that occur in the classroom that are not of a major nature may be resolved by the teacher using procedures based upon the individual written classroom rules that were explained to the students. Such actions may include parent contact, a lunch or after school detention served with the teacher, or other appropriate consequences. A teacher is authorized to assign his or her own after school detention and will provide a "Notice of Assigned Detention" to the student for each teacher-initiated after school detention. Continued problems, or the failure of the student to follow the teacher-initiated discipline, will be referred to the building administrator.

2. Temporary Removal From Class

The teacher may remove a student from class for a particular period if a problem has developed. The teacher will call the office and send the student to the office. The student will be placed in In-School-Detention (I.S.D.), and will not be sent back to class for that period. No other action will take place unless a referral is sent to the administrator/dean. The teacher should document this action for his or her own records.

3. Administrative Detention

As outlined in Indiana code, a public school may assign a detention to a student for school misconduct. Only an administrator will have the authority to assign an administrative detention. Students who are assigned administrative detention will receive "Notice of Assigned Detention" indicating the time and reason for detention. This notice is to be taken home by the student to his or her parents/guardians. Students who are detained will be supervised by school staff members, and students/parents will be notified at least one day in advance. Parents must provide transportation for the student.

1. Detention begins promptly at 3:00 p.m.. Late arrival will be treated as a "failure to attend." It ends at 4:00 p.m..
2. If a student is absent on the day of the assigned detention, the detention will be reassigned to the next scheduled administrative detention session.
3. A student's detention may be rescheduled only one time from the date they selected. The request for the change, however, must be made by a phone call from the student's parent or guardian, and must be prior to the time the detention is to be served.
4. Students will not be permitted to talk, sleep, or act in a disruptive manner.

4. In-School-Detention (I.S.D.) Lunch Detentions (L.D.)

I.S.D. is an alternative classroom for students who have violated school rules. The purpose of the program is to provide an alternative to out of school suspension and to increase student achievement. Students may be assigned to ISD for a variety of reasons, behavioral problems, violation of school rules and any behavior the administration feels is objectionable.

Students assigned to ISD shall report directly to the ISD room. **During ISD students are to do school work or work related to school work. Talking, sleeping, phones, or other disruptions are not permitted in ISD. Breaking the rules of ISD shall result in additional ISD. If this problem continues, out of school suspension (OSS) and/or expulsion will result.** Teachers will be notified of students who are in the ISD and for how long. Teachers will give assignments for these students before the day of their ISD. Credit will be given for any completed work that is turned into the ISD monitor. This work will be forwarded to teachers. If time was used efficiently in ISD and the students did not finish all the work he/she may turn in the rest of the work to the teacher when returning to classes.

All ISD assignments are made by the administration and are at their discretion. One period to four periods will be the length of time assigned to ISD.

5. Friday School:

Students are expected to respect the following guidelines:

- Friday School may be held each Friday school is in session from 3:00-5:30PM Staff members assigned to cover Friday School will receive a list of students assigned to the detention before the end of the school on Friday.
- Students must use their time to work productively and are expected to respect the following guidelines.
- Students will bring something to work on during Friday School. Some form of school work, homework, project, or reading material is expected. Students may not sleep and are expected to work productively. Students may not talk or disturb others in the classroom.
- Students may not bring or use video games, cards, iPods, cell phones, or other entertainment items to Friday School. If the students choose to use any of these items, the detention supervisor takes them and turns them into the dean of students.
- Students will be allowed one 5-minute break to go to the bathroom.
- Students assigned to Friday School are expected to be prompt in their attendance and to remain for the entire time. Failure on the part of the students to attend an assigned Friday School will result in further disciplinary action including R-CATS

6. Ripley County Alternative to Suspension (R-CATS) -- The principal and/or dean may assign a student to R-CATS and deny the opportunity to take part in any school function for a period of **up to five days.**

7. Out-of-School Suspension or Expulsion

- a. **SUSPENSION FROM SCHOOL** - The principal and/or dean may deny a student the right to attend school or take part in any school function for a period of **up to ten (10) days**.
- b. **EXPULSION** - In accordance with the due process procedures defined in this policy, a student may be expelled from school for a period **no longer than the remainder of the current semester plus the following semester**, with the exception of a violation of rule 13 listed under the grounds for Suspension and Expulsion in this policy.

GROUND FOR SUSPENSION OR EXPULSION

Grounds for suspension or expulsion are student misconduct or substantial disobedience. The following include examples of student misconduct or substantial disobedience, but are not limited to:

1. Using violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or other comparable conduct constituting an interference with school purposes, or urging other students to engage in such conduct. The following enumeration is only illustrative and not limited to the type of conduct prohibited by this subdivision:
 - a. Occupying any school building, school grounds, or part thereof with intent to deprive others of its use.
 - b. Blocking the entrance or exits of any school building or corridor or room therein with intent to deprive others of lawful access to or from, or use of the building, corridor, or room.
 - c. Setting fire to or damaging any school building or property.
 - d. Prevention of or attempting to prevent by physical act the convening or continued functioning of any school or education function, or of any meeting or assembly on school property.
 - e. Continuously and intentionally making noise or acting in any manner so as to interfere seriously with the ability of any teacher or any of the other school personnel to conduct the education function under this supervision.
2. Causing or attempting to cause damage to school property, stealing, or attempting to steal school property.
3. Causing or attempting to cause damage to private property, stealing or attempting to steal private property.
4. Intentionally causing or attempting to cause physical injury or intentionally behaving in such a way as could reasonably cause physical injury to any person. Self-defense or reasonable action undertaken on the reasonable belief that it is necessary to protect some other person does not, however, constitute a violation of this provision.
5. Threatening or intimidating any student for any purpose or intent especially of obtaining money or anything of value from the student.
6. Knowingly possessing, handling, or transmitting a knife or any object that can reasonably be considered a weapon.

7. Knowingly possessing, using, transmitting, or being under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, or intoxicant of any kind. Use of drug authorized by a medical prescription from a physician is not a violation of this subdivision. Also, any type of drug paraphernalia found on the person of a student or in a student's vehicle or locker.
8. Engaging in the unlawful selling of a controlled substance or engaging in a criminal law violation that constitutes a danger to other students or constitutes an interference with school purposes or an educational function.
9. Failing in a substantial number of instances to comply with directions of teachers or other school personnel during any period of time when the student is properly under their supervision, where the failure constitutes an interference with school purposes or an educational function. (Failure to make adequate educational progress.)
10. Engaging in any activity forbidden by the laws of Indiana that constitutes an interference with school purposes or an educational function.
11. Violating or repeatedly violating any rules that are reasonably necessary in carrying out school purposes or an educational function and are validly adopted in accordance with Indiana law, including, but not limited to:
 - a. engaging in sexual behavior on school property;
 - b. disobedience of administrative authority;
 - c. willful absence or tardiness of students;
 - d. knowingly possessing, using, or transmitting any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind;
 - e. failing to comply with school restrictions on smoking and tobacco usage. The restrictions are: No smoking or tobacco usage or possession at school, on the school grounds or at school sponsored activities. This includes cigars, cigarettes, electronic cigarettes, chewing tobacco, snuff, etc.
 - f. willfully absent or truant from school without the knowledge or consent of the parent or school, or absent from school when there is an attempt to evade the School Attendance Law.
 - g. driving, riding or sitting in or on a vehicle during the school day without the knowledge or consent of the parent or school.
 - h. possession of chemical mace, pepper gas, animal scents or other chemical gasses designed or used to cause respiratory discomfort or disruption of the educational environment.
 - i. leaving school grounds without permission, skipping classes or school.
 - j. being in an unauthorized or unsupervised area, this includes the parking lot during the school day without permission.
 - k. using vulgar or offensive language in the presence of students or staff.
 - l. possession of any type of drug paraphernalia that includes papers, pipes and other items described in U.S. code—this would include in autos, clothing, lockers etc.
 - m. indecent exposure or suggestive clothing, dress code violations and or immoral conduct

- n. setting false fire alarms.
 - o. possession of, or exploding of, firecrackers or other such devices.
 - p. forging passes or adding names to passes.
 - q. throwing of projectiles or other objects such as snowballs, rocks, pencils, nails, etc.
 - r. lying in any situation to school employees.
 - s. cheating on school related assignments.
 - t. after procuring or having the resources to procure necessary tools, building, sewing and cooking items, clothing, safety equipment, instruments, text or materials, consistently appearing at school without the same.
 - u. harassing another student through conduct or communication of a sexual nature.
 - v. disrespectful toward authority.
 - w. disobedience of teacher authority.
 - y. repeated use of cell phone without permission
 - z. Any other act deemed by the administration to be disruptive or deviant, or interferes with school purposes.
 - aa. Threatening or intimidating school personnel, other school staff, and/or students through means including, but not limited to verbal, non-verbal, written, or social media.
12. Knowingly possessing or using without permission on school grounds during school hours an electronic paging device, cell phone, or other electronic device in a situation not related to a school purpose or educational function.
13. Possession of a Firearm
- a. No student shall possess, handle or transmit any firearm on school property.
 - b. The following devices are considered to be a firearm as defined in Section 921 of Title 18 of the United States Code:
 - any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive.
 - the frame or receiver of any weapon described above
 - any firearm muffler or firearm silencer
 - any destructive device which is an explosive, incendiary, or poison gas bomb, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or any similar device.
 - any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, which has any barrel with a bore of more than one-half inch in diameter.
 - any combination of parts either designed or intended for use in converting any device into any destructive device described in the two immediately preceding examples, and from which a destructive device may be readily assembled.
 - c. The penalty for possession of a firearm or weapons is **up to ten (10) days suspension and expulsion from school for one calendar year**. The length of the expulsion may be reduced by the superintendent if the circumstances warrant such reduction.

- d. Any excessive amount of ammunition which includes shotgun shells, rifle shells, deer slugs, arrows or etc. may result in suspension from school.
 - e. The superintendent shall notify the county prosecuting attorney's office when a student is expelled under this rule.
14. **Bullying of another student** whether **physical, verbal or on the computer** can and will lead to suspension and possible expulsion if it continues.
15. Participating in the taking or sharing of vulgar pictures, vulgar written material at school or with school equipment.
16. Cheating
We are going to take a very tough stance on cheating and we **will not tolerate cheating of any kind**. Any student caught plagiarizing work, cheating off another student's work, doing work for another student, or even cheating off the teacher's work will be subject to severe consequences and perhaps removal from the class with a failing grade.
17. Public Display of Affection
We will not tolerate excessive kissing, excessive touching, obscene gestures or any other public display of affection that is deemed excessive by any school personnel.
18. Provocation/Instigation
Actions or speech that incites, instigates, or angers someone, especially deliberately.
19. Incurable
Willfully unruly toward staff, students, school personnel, and/or school rules.
20. Senate Enrolled Act 376 provides that a student with an acute or chronic disease or medical condition may possess and self-administer medication that must be administered on an emergency basis while that student is on school grounds or off school grounds at a school activity, function, or event provided that the student's parents file an annual authorization that includes a written statement from the student's physician for the student to self-administer the medication.

ADDITIONAL DISCIPLINE INFORMATION

A breach of discipline may result in reprimand, parent conference, referral to special personnel in the school, detention, work, probation, in-school-detention, out of school suspension, or expulsion. South Ripley High School discipline policies apply to the following:

1. On the grounds of the public school that the student attends immediately before school hours, during school hours, or immediately after school hours – or any other time when the school is being used by a school group.
2. Off school grounds at an activity, function, or event sponsored by the school the student attends.
3. While traveling to or from school or a school activity, function, or event on school-provided transportation.

*** In addition to the grounds specified above, a students may be suspended or expelled for engaging in unlawful activity on or off school grounds if:

1. The unlawful activity may reasonably be considered to be an interference with school purposes or an educational function: or
2. The student's removal is necessary to restore order or to protect persons on school property: **including unlawful activity during weekends, holidays, other school breaks, and the summer period when a student may not be attending classes**

or school functions.
(P.L. 131-1995, SEC.10.)

3. The student's removal is necessary to restore order, maintain school safety, or to protect persons on school property; including activity during weekends, holidays, other school breaks, and the summer period when a student may not be attending classes or a school function.

HALLWAY EXPECTATIONS

1. Refrain from running, pushing, rough play, loud talking, and shouting.
2. No food or drinks are allowed in school hallways or lockers, unless approved by staff members or being taken to the dining hall as a sack lunch.
3. Any student in the hall during a class period must have a pass signed in his/her student assignment book or a pass signed by the staff member. Students out of class without permission will be considered truant from class.

SOCIAL PROBATION

Social Probation is denying a student the privilege of attending extra activities. Students on social probation are not permitted to attend any school sponsored activities such as ballgames, dances, sporting events, pep sessions, etc., unless required by a class for a grade and approved by an administrator. Students may be placed on Social Probation by administration for a certain time period or until removed based on domesticated good behavior. Administration may place the student on social probation in place of or in conjunction with other disciplinary actions.

Students will have the opportunity to be removed from social probation if they attend **tutoring sessions on designated tutoring days for at least 8 times** after they are placed on Social Probation.

Students on suspension will be on social probation for the duration of the suspension.

*****Students who have more than 2 failing grades or F's during the 3rd grading period will be denied the privilege of attending the Prom.***** Students may also be prohibited from attending any dances, ball games or field trips that the Administration feels necessary, if they have more than 2 failing grades or F's in any grading period. Students must be in good academic standing to participate in activities.

The actions that result in social probation are for each semester. The student starts over at the beginning of the 2nd semester

3 STRIKES DISCIPLINE PLAN (Raider Accountability Program)

If a student is given three strikes then he or she will be assigned appropriate discipline as outlined below.

Three strikes given for the following items or any combination of issues (this is not a complete list) = 3. These issues are academic and behavior issues.

Examples:

No materials for class

Missing assignments

Discipline (talking, out of seat, wasting time, bothering others, shoving, sleeping, etc.)

After the student has received strike two the teacher would notify the parent and let him/her know that if the student receives one more strike the student will be assigned discipline by administration.

After the student has been issued three strikes he/she would be sent to the principal's office for disciplinary action.

1st through 3rd Offense.....After School Detention

4th Offense.....Friday School

5th Offense and beyond....RCATS/Multiple Days of RCATS

ALTERNATIVE TO SUSPENSION

Ripley County Alternative to Suspension Program (R-CATS)

All students placed on short term (1-10 days) out of school suspension are subject to assignment to the Ripley County Alternative to Suspension Program (R-CATS) at the discretion of the school. R-CATS is a countywide program that provides an alternative to out of school suspension in which students are required to report to the Tyson Activity Center to serve their suspended days. R-CATS is a collaboration of Ripley County schools with the support of the Ripley County Judges, Prosecutor and Probation Department. Parents are responsible for transportation to the program and students are required to report with all necessary materials (including Chromebook) for the completion of class work. Students are also required to bring a sack lunch. Since this is an alternative educational placement, student attendance is mandatory. Failure to report to R-CATS, and behave in an appropriate manner while there, could result in the student and parents being summoned to appear in court. Students will receive full credit for class work completed while in R-CATS. The R-CATS day runs from 8:30a.m. – 2:30p.m. and includes time for completion of class work in the morning, a supervised lunch and community service in the afternoon. More specific information on the R-CATS program will be provided at the time of the suspension.

SUSPENSION PROCEDURES

When the principal or assistant principal determines that a student should be suspended, the following procedures will be followed:

1. A meeting will be held prior to the suspension of any student. At this meeting the student will be entitled to:
 - a. a written or oral statement of the charges;
 - b. if the student denies the charges, a summary of the evidence against the student will be presented; and,
 - c. the student will be provided an opportunity to explain his or her conduct.
2. The meeting shall precede suspension of the student except where the nature of the misconduct requires immediate removal. In such situations, the meeting will follow the suspensions as soon as reasonably possible following the date of the suspension.
3. Following the suspension, the parents or guardians of suspended students will be notified in writing, via email, or phone call. The notification will include the dates of the suspension, describe the student's misconduct, and the action taken by the

principal.

EXPULSION PROCEDURES

When the principal or assistant principal recommends to the superintendent that a student be expelled from school, the following procedures will be followed:

1. The superintendent may conduct an expulsion meeting, or may appoint one of the following persons to conduct the expulsion meeting.
 - a. legal counsel
 - b. a member of the administrative staff who did not expel the student and was not involved in the events giving rise to the expulsion.
 - c. An administrative representative from another area school corporation
2. An expulsion may take place only after the student and the student's parents are given notice of their right to appear at an expulsion meeting conducted by the superintendent or the person designated above. A student or student's parent who fails to request and appear at an expulsion meeting after receipt of a notice of the right to appear at an expulsion meeting forfeits all rights administratively to contest and appeal the expulsion. For purposes of this section, notice of the right to appear at an expulsion meeting or notice of the action taken at an expulsion meeting is effectively given at the time when the request or notice is delivered personally or sent by certified mail to a student or the students parent.
3. Notice of the right to appear at the expulsion meeting will be in writing, delivered by certified mail or by personal delivery, and contain the reasons for the expulsion and contain the procedure for requesting an expulsion meeting.
4. At the expulsion meeting, the principal or his designee will present evidence to support the charge against the student. The student or parent will have the opportunity to answer the charges against the student, and to present evidence to support the student's position.
5. The person conducting an expulsion meeting will make a written summary of the evidence heard at the meeting, take any action found to be appropriate, and give notice of the action taken to the student and the student's parents.

The Board of School Trustees has voted to not hear any expulsion appeals. Instead, appeals of expulsion must be filed with the County Clerk.

LEGAL REFERENCE: 20 U.S.C. 8001
 20 U.S.C. 8002
 I.C. 20-8.1-5.1-1 et seq.

Full details of the rules, regulations and due process procedure of the South Ripley Community School Corporation are available to any parent, guardian or student in the office of each school in the Corporation, and at the Superintendent's office.

DRIVER'S LICENSE POLICY ON HABITUAL TRUANCY

Public Law 121-1989, Indiana Code 20-8.1-3-17.2 as amended by HEA 1279 and SEA 319 provides that any person at least **13 years of age but less than 15 years of age**, who has been determined a habitual truant as defined by school board policy may not be issued an operator license or a learner's permit to drive a motor vehicle or motorcycle until the person is at least 18 years of age.

Each person described as a habitual truant who is at least thirteen **(13) years of age and less than eighteen (18) years of age** is entitled to a periodic review of that person's attendance record in school in order to determine whether the prohibition shall continue. In no event may the periodic reviews be conducted less than one (1) time each school year. Please request a review.

Upon review, the governing body may determine that the person's attendance record has improved to the degree that the person may become eligible to be issued an operator's license or learner's permit.

The governing body of the school corporation shall submit to the Bureau of Motor Vehicles the pertinent information concerning a person's ineligibility to be issued the license or permit.

The term "habitual truant" is hereby defined as a student who willfully refuses to attend school in defiance of parental authority. It is also established that not all unexcused absences should be considered as truancy, only those absences that are in defiance of parental authority should be considered. In establishing a pattern of truancy **South Ripley has decided that a person will be declared a habitual truant after two such absences per semester.**

DRIVER'S LICENSE POLICY ON SUSPENSION, ETC.

Public Law 121-1989 as amended in HEA 1279 and SEA 319 also prohibits the Bureau of Motor Vehicles from issuing an operator's license or learner's permit to a person less than 18 years of age.

1. Is a habitual truant
2. Is under at least a **second suspension from school for the school year**
3. Is under an expulsion from school
4. Has withdrawn from school, for a reason other than financial hardship and the withdrawal was before graduation and at least five (5) days before holding an exit interview. The school corporation shall give notice by certified mail or personal delivery to the student, the student's parent, or the student's guardian of the following.
 - (1) That the exit interview will include a hearing to determine if the reason for the student's withdrawal is financial hardship.
 - (2) If the principal determines that the reason for the student's withdrawal isn't financial hardship:
 - the student and the student's parent or guardian will receive a copy of the determination and
 - the student's name will be submitted to the bureau for the bureau's use in denying or invalidating a driver's license or learner's permit under this section.

It should be noted that school officials are required by law to report these infractions to the Bureau of Motor Vehicles.

A student whose license or permit has been denied or revoked for one of the above reasons will be eligible for realization of a license or permit upon the earliest of one of the following:

1. The person becomes eighteen (18) years of age.
2. One hundred twenty (120) days after the person is suspended, or the end of a semester during which the person returns to school, whichever is longer.

3. The suspension or expulsion is reversed after the person has had a hearing.
4. In reference to loss of license due to withdrawal from school the student establishes to the satisfaction of the principal of the school where the action occurred that cause the invalidation of the person's license or permit that the person has:
 - enrolled in a full-time or part-time program of education; and participated for thirty (30) or more days in the program of education.

Full details and procedures are available in the administrative offices for Driver License Laws concerning the above policies.

DRIVING & PARKING PRIVILEGES

Driving to school is a privilege, not a right. We expect you to drive in a safe and sensible manner at all times. All students driving to South Ripley High School will park in the rear parking lot. **NO students will park in the front of the building in either lot without permission from one of the building administrators.** You park your vehicle in the school lot at your own risk. South Ripley assumes no liability for any damages or thefts while on school property.

All students will be required to buy a driving pass for the school year that will enable them to have a set parking spot each and every day. The purpose of this is so that school personnel know where each student's car is parked during the day. Cost of the pass will be **\$10** payable at the start of the school year. Students who purchase a pass during the school year will also pay **\$10**. To receive a parking pass the student driver and parent must complete the parking lot access application, register any vehicle that will be driven to school, and sign the document of understanding that the parking lot is the property of South Ripley Schools. As such any vehicle driven to school will not be used to transport or store illegal items or to violate criminal law or school rules. Written consent will be given for school officials to search any vehicle on school property and that school officials may seize any item that violates or provides evidence of a violation of criminal law or school rules.

In order for a student to leave school as a driver or ride with another student, a driving pass must be completed and approved. A call from a parent or guardian or an approved pass is needed for a student to sign out and leave school.

If a student arrives at school too late to ride the bus to the Career Center, they must report to South Ripley and obtain a pass before going to the Career Center unless previous arrangements are made.

Student Drivers----no student participants will drive to any event or activity. All students will need parent permission forms signed before any exceptions would be considered.

BULLYING

South Ripley HS prohibits bullying in any form of an individual while on school grounds immediately before or during school hours, immediately after school hours or at any other time when school is being used by a school group; off school grounds at an activity, function or event; traveling to or from school or a school activity, function or event; or using property or equipment provided by the school.

Bullying Definition from www.stopbullying.gov

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Both kids who are bullied and who bully others may have serious, lasting problems.

In order to be considered bullying, the behavior must be aggressive and include:

An Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.

Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

There are three types of bullying:

Verbal bullying is saying or writing mean things. Verbal bullying includes but is not limited to:

- Teasing
- Name-calling
- Inappropriate sexual comments
- Taunting
- Threatening to cause harm

Social bullying, sometimes referred to as relational bullying, involves hurting someone's reputation or relationships. Social bullying includes but is not limited to:

- Leaving someone out on purpose
- Telling other children not to be friends with someone
- Spreading rumors about someone
- Embarrassing someone in public

Physical bullying involves hurting a person's body or possessions. Physical bullying includes but is not limited to:

- Hitting/kicking/pinching
- Spitting
- Tripping/pushing
- Taking or breaking someone's things
- Making mean or rude hand gestures

If an individual is a victim of bullying or suspects acts of bullying they should immediately report the incident to the Principal, Counselor or Dean of Students. If they are not around please notify the nearest faculty member, so that action can be taken to rectify the problem.

EXAMPLES OF BEHAVIORS AND PUNISHMENT

Punishments may range from:

Verbal warning

After school detention

In school Detention

Friday school

RCATS

Suspension

Expulsion

Failure to serve an after school detention will result in a Friday school.

Failure to serve a Friday school will result in a day of RCATS for the first offense.

Additional offenses will be handled by the principal or designee.

1. BULLYING/HAZING/HARASSMENT – VIOLATION OF RESPECT

South Ripley Community School Corporation has established a corporation Bullying policy that will be enforced.

It is the intention of South Ripley High School to maintain a learning environment that is free from students being intimidated by other students. Bullying is prohibited when a student is on school grounds immediately before or during school hours, immediately after school hours or at any other time when the school is being used by a school group; off school grounds at a school activity, function or event; traveling to or from school or school activity, function, or event; or using property or equipment provided by the school. Bullying is defined as “overt, repeated acts of gestures, including verbal or written communications transmitted; physical act committed; or any other behaviors committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the other student.”

Any physical, spoken, or written act of abuse, violence, harassment, intimidation, extortion, destruction of an individual's property, use of vulgarity, making remarks of a personally destructive nature toward another person, or any restriction on the free movement of an individual constitutes a violation of human respect. This violation includes those actions directed at an individual or group regarding race, color, creed, national origin, gender, sexual orientation, physical or mental disability, and religious or beliefs. The student due process procedures will be enforced against the perpetrator.

Penalty: Depending upon the severity of the violation, punishment may range from an administrative detention to expulsion. Notification of law enforcement officers may also take place and civil criminal charges may be filed.

- 1ST offense - 2 day R-CATS/parents contacted
- 2nd offense - 5 days R-CATS /Law Enforcement agencies notified/enrollment in counseling program
- 3rd offense - 10 days out of school suspension/Pending Expulsion—Law Enforcement authorities notified

2. BUS CONDUCT

A student does not have an absolute right to ride a school bus to and from school. Riding the bus is a privilege, which a student may lose if he or she does not behave properly while riding the bus. The driver of the bus is charged with the safety of his/her passengers and will enforce the rules of bus conduct, all definitions, guidelines, rules, & procedures.

3. CHEATING

Any observation made by a teacher that gives an indication of an attempt to cheat will be treated as an incident of cheating.

Penalty:

- 1 offense - Zero on work in question, up to 2 Friday Schools, and a call to his/her parents
- 2 offense - Student will be withdrawn from class with an “F”

4. DISRESPECT TO SCHOOL PERSONNEL, LEAVING CLASS WITHOUT PERMISSION/MAJOR CLASSROOM DISRUPTIONS/DISRESPECTFUL TO TEACHER/FAILURE OR REFUSAL TO DO ASSIGNED WORK/NOT BEING IN THEIR ASSIGNED CLASSROOM

Students will not be disrespectful to teachers, staff, cafeteria workers, bus drivers, administration or any other school personnel.

- 1st offense - After school Detention
- 2nd offense - Friday School
- 3rd offense - 1 Day R-CATS
- 4th offense - 3 Day R-CATS
- 5th offense - Removal from class with W/F

5. DRESS CODE

Each student needs to dress in the manner that is appropriate for school and its related activities. If the standards outlined in the dress code section of the SRHS are violated, the teacher and/or administrator will confer with the students and/or the students' guardians in order to effect a change that will meet proper standards. If needed, a school administrator or faculty member may request the clothing be changed or covered by a jacket. If this is not possible, the student may be asked to go home to rectify the problem, or be placed in ISD for the remainder of the school day. Repeated dress code violations, after the aforementioned discussion/counseling has taken place, are indication of a negative and belligerent attitude towards the dress code. The consequences are as follows:

1st offense	Verbal Warning, change to appropriate dress
2nd offense	I.S.D if they can't change 1 Friday School – call to parent
3rd offense	One day R-CATS

6.BANNED SUBSTANCES

a. USE OR POSSESSION OF TOBACCO PRODUCTS, E-CIGARETTES or ANY VAPING DEVICE

- 1st offense - 2 Days R-CATS. Students will be issued a citation from the Resource Officer and must complete a tobacco cessation program through R-CATS which occurs the first Friday of each month. The total days under this provision is 3.
- 2nd offense - 3 Days R-CATS/Citation issued by Resource Officer and must complete tobacco cessation program. The total days under this provision is 4.
- 3rd offense - 5 Days R-CATS or Expulsion/Citation issued by Resource Officer and must complete tobacco cessation program

b. POSSESSING, USING, TRANSMITTING, OR BEING UNDER THE INFLUENCE OF DRUGS AT SCHOOL.

- 1st offense - 10 day suspension/expulsion for up to 1 year /drug program Completed

c. POSSESSING, USING, TRANSMITTING, OR BEING UNDER THE INFLUENCE OF ALCOHOL AT SCHOOL.

- 1st offense - 10 day suspension/expulsion for up to 1 year

7.ELECTRONIC DEVICES

Students will be allowed to bring ELECTRONIC DEVICES to school, but they **ARE TO ONLY BE USED WHEN GIVEN PERMISSION BY THE TEACHER OR AN ADMINISTRATOR..** Electronic devices taken during the day will be turned into the office and returned at the end of the day.

*Electronic devices such as, but not limited to, cell phones, earbuds, air pods, Ipods **WILL NOT** be allowed in classrooms. Students may use electronic devices before and after school and at lunch. Students should keep electronic devices such as, but not limited to, cell phones in their lockers except for before and after school and at lunch. Any exceptions to this rule must be approved by the administration. .

Inappropriate use or use of electronic devices without permission will result in:

1st offense - Students will give the device to the teacher. Teacher will turn the device into the office and may be picked up at the end of the day.

2nd offense - Students will give the device to the teacher. Teacher will turn the device into the office and may be picked up at the end of the day – After School Detention

3rd offense - Students will give the device to the teacher. Teacher will turn the device into the office and may be picked up at the end of the day. –Friday Night School

4th or more offenses - Students will give the device to the teacher. Teacher will turn the device into the office and may be picked up at the end of the day. Friday Night Schools or RCATS.

REFUSAL TO GIVE UP THE DEVICE WILL ALSO RESULT IN A "DISRESPECTFUL TO TEACHER" PENALTY. DISCIPLINE FOR SUCH AN ACTION WILL BE A MINIMUM OF FRIDAY NIGHT SCHOOL.

Sharing unauthorized pictures and videos from school, such as posting to social media is NOT permitted. For example, recording and posting a physical or verbal altercation.

1st offense Device is confiscated to be returned to the parent. Student barred from having the device for rest of semester – R-CATS for 2 days

2nd offense Device is confiscated to be returned to the parent
R-CATS for 3 days

3rd offense Device is confiscated to be returned to the parent
R-CATS for 5 days

REFUSAL TO GIVE UP THE DEVICE WILL ALSO RESULT IN A "DISRESPECTFUL TO TEACHER" PENALTY. DISCIPLINE FOR SUCH AN ACTION WILL BE A MINIMUM OF FRIDAY NIGHT SCHOOL.

8. EXPLOSIVE DEVICES

Any student using, possessing, or otherwise being involved with the use of an explosive device of any kind on school grounds, buses, or at any school related function is subject to the following discipline measures:

Penalty: Suspension or expulsion as outlined in the SRHS and Indiana Code.

9. EXTORTION

No student shall obtain, or attempt to obtain money, goods, or information from another student by force, threat of force, intimidation, or coercion of any sort.

Penalty: Consequences will range from I.S.D. to expulsion depending upon the severity of the situation.

10. FAILURE TO COOPERATE WITH SCHOOL OFFICIALS

All students are expected to correctly identify themselves when asked by any South Ripley staff member, and fully cooperate with school officials during investigations. Students who are not honest with school officials, or try to mislead them will be dealt with as follows:

Students failing to cooperate with school officials, giving only partial answers or found to mislead school officials will be dealt with on a case by case basis. Punishments will range from I.S.D to Expulsions depending on the severity of the initial infraction.

11. FAILURE TO SERVE A TEACHER ASSIGNED DISCIPLINE

Any student who fails to serve a teacher-assigned discipline will be referred to the office and will serve the following penalty:

1st offense	Administrative Detention and phone call to parent
2nd offense	1 Friday School
3rd offense	3 Day R-CATS

12. FAILURE TO SERVE A ADMINISTRATIVE DETENTION

Students who fail to serve an Administrative Detention, or who are disruptive during an Administrative Detention are subject to the following:

1st offense	1 Friday School
2nd offense	2 Friday Schools
3rd offense	1 Day R-CATS
4th offense	3 Day R-CATS
5th offense	Additional suspension or recommendation for expulsion

13. FLEEING FROM OR REFUSING A SEARCH

No student shall refuse any **reasonable** search of his or her person or property by a school administrator.

1st offense	3-10 Day R-CATS or Suspension
2nd offense	Recommendation for Expulsion

14. FIRE ALARMS

Any student involved in falsifying a fire alarm call:

Penalty: The student will be subject to expulsion from school and also subject to prosecution under Indiana Law.

15. INSUBORDINATION/INTERFERENCE WITH AUTHORITY

Students will not threaten those in authority or interfere with members of the staff in the discharge of their duties:

1st offense	3 Day R-CATS to Recommendation for Expulsion
2nd offense	5 Day R-CATS to Recommendation for Expulsion
3rd offense	Recommendation for Expulsion

16. KNIVES/WEAPONS/FIREARMS

All guidelines pertaining to knives, weapons, chemical irritants, firearms, and other defined objects found in the SRHS Grounds For Suspension Or Expulsion section will apply to Students. Possession of these items may result in suspension or recommendation for expulsion.

17. LEAVING SCHOOL GROUNDS WITHOUT PERMISSION/BEING IN AN UNAUTHORIZED AREA (TRUANCY)

1st offense	-	loss of driving privileges for one week—1 Friday School (no credit for time truant)
2nd offense	-	1 Day R-CATS - loss of driving privileges for two weeks— we will notify probation
3rd offense	-	3 Day R-CATS - loss of driving privileges remainder of year
4th offense	-	5 Day R-CATS to Expulsion

18. LOCKERS

The policy on Search and Seizure for the school is in compliance with the state of Indiana. Essentially, the Principal or his designee may search a locker/s if there **is reasonable cause** to believe that the locker/s contain items that violate Indiana law, school policy, or anything that could cause harm to any individual or the school in general. In the event of an individual

locker search the student will be notified, where possible, if present in the building, and given the option to observe the search.

19. LETTER FROM HOME/PASS FORGERY

Altering a teacher's pass or forging a note from your guardian is not permitted.

1st offense	Administrative Detention and loss hall/pass privileges
2nd offense	1 Friday School
3rd offense	Friday School to Suspension

20. PUBLIC DISPLAY OF AFFECTION

Physical contact and public display of affection are not appropriate in our school setting. This includes hand holding, hugging, kissing, etc.

1st offense	Warning
2nd offense	Administrative Detention
3rd offense	1 Friday School
4th offense	2 Friday Schools

21. PROFANITY(minor)

1 st offense	-	After School Detention
2 nd offense	-	Friday School
3 rd offense	-	2 Friday Schools

(major)

1 st offense	-	Friday School
2 nd offense	-	1 Days R-CATS
3 rd offense	-	3 days R-CATS or more

(PROFANITY DIRECTED TOWARD A SCHOOL EMPLOYEE)

1st offense	-	ISD plus 5 Day R-CATS
2nd offense	-	ISD plus 10 Day Suspension or Expulsion
3rd offense		ISD plus 10 day suspension pending Expulsion

Loud profanity used during class will be treated as a class disruption and a Friday School will be assigned. Subsequent incidents will result in suspension.

22. STEALING/THEFT/VANDALISM

Any student committing or attempting to commit theft of school property or property that belongs to others will be dealt with on an individual basis – determined by the severity of the action. The taking of a pencil off another student's desk for instance, while clearly wrong, does not rise to the level of stealing a \$1,000 computer.

- 1st offense - Restitution and 1 Day R-CATS
- 2nd offense - Restitution and 3 Day R-CATS
- 3rd offense - Recommendation for Expulsion

23. SEXUAL HARASSMENT

It is the intention of South Ripley to maintain a learning and working environment that is free from sexual harassment. South Ripley Community School Corporation has a comprehensive Sexual Harassment Policy in place and this policy will be enforced. Any student found to have engaged in sexual harassment shall be subjected to disciplinary sanctions as set forth in the student handbook, including, but not limited to warning, suspension or expulsion, subject to applicable procedural requirements.

24. FIGHTING

Student fights have profound effects on all participants and the whole school atmosphere. Because of the seriousness of fights, it is necessary to classify the type of fight according to the circumstances as well as the intent. The classification and the penalties are as follows:

A. Verbal Disruption/Near Fight/Disturbance

Defined as a verbal confrontation between students that disrupts the classroom or a verbal confrontation/short scuffle in the hallway where students will not stop the argument when asked. This also includes any disturbance, real or contrived, which leads to a student gathering.

Penalty: Depending upon the severity of the situation, the consequences will range from I.S.D. up through suspension.

B. Fight

A fight between two individuals over a personal grievance and not directly involving other students will sometimes occur. This type of fight almost always has some kind of provocation or a prior personal grievance between the two parties. If a student is merely defending himself/herself he/she should not be throwing any punches. An individual whose behavior directly leads to a fight between other parties shall be considered a participant.

1st offense Minimum 3 Days RCATS up to suspension pending expulsion.

2nd offense 10 Day Suspension to recommendation for expulsion

C. Physical Attack

Our definition of a physical attack is an incident where one student, with little or no provocation, physically attacks another student.

1st offense 10-Day Suspension to recommendation for expulsion and notification of law officials

2nd offense Recommendation for Expulsion and notification of law officials

D. Exceptions and Notes

1. An administrator may increase or decrease punishment in any given situation depending upon emerging facts surrounding the incident.
2. If it can be determined that a student in a fight was merely defending himself/herself that student will receive a lesser penalty or no penalty. **Hitting back is not required to defend yourself – hitting back will detract from the “just defending yourself” argument.**
3. Participants will not be permitted to attend classes for the remainder of the day that the fight took place.
4. Students shall be held accountable for the statements they make to school staff while being separated from a confrontation or while being taken to the office. Profanity at a staff member is a five-day suspension.
5. A student involved in verbal or physical altercation who fails to comply with the directions of school personnel; fails to demonstrate self-control; or who requires physical restraint, will be subject to expulsion procedures from the school. This includes arguing with or not responding to and following the directions of school personnel, arguing with other students, making threats, using profanity, or being aggressive toward another student or staff member.
6. Surrounding students who are fighting and/or encouraging them is not acceptable behavior. Those spectators watching a fight, videoing a fight, and/or posting to social media may be subject to disciplinary action.

25. OTHER SITUATIONS/NOTES

The administration has put together these discipline procedures to guide the discipline process of students. Obviously, it would be impossible to address every possible situation that may occur. It is the responsibility of the administration to take prudent and responsible action to protect the safety and welfare of our students, the safety of welfare of our staff members, and the orderly educational process of our school – as situations manifest.

These discipline measures are suggested guidelines and will generally be followed. The administrators also have the authority, however, to skip steps and increase or

decrease punishment in each individual case at their discretion, exercising their professional judgment. These penalties are cumulative and comprehensive. They may accumulate among and across the types of offenses.

IN CONCLUSION

The superintendent, principal, any administrative personnel, or any teacher of the school corporation shall be authorized to take any action in connection with student behavior, in addition to the actions specifically provided in this chapter, reasonably desirable or necessary to help any student, to further school purposes, or to prevent an interference therewith, such action including such matters as:

1. Counseling with a student or group of students:
2. Conferences with a parent or group of parents:
3. Assigning students additional work:
4. Rearranging class schedules:
5. Requiring a student to remain in school after regular school hours to do additional school work for counseling, or
6. Restriction of extracurricular activity.

South Ripley High School
Application for Driving Permit

Name _____

Grade _____ Phone _____

Address _____

List all vehicles that may be driven to school:

#1 Make _____ Model _____ Color _____

License Plate _____ Registered to: _____

#2 Make _____ Model _____ Color _____

License Plate _____ Registered to: _____

#3 Make _____ Model _____ Color _____

License Plate _____ Registered to: _____

We the undersigned, understand that driving to school is a privilege and that any infraction of school rules may result in the loss of this privilege.

Parent/Guardian signature _____

Student signature _____
.....

Permit number: _____

Date Issued _____

Application for School Parking Permit

South Ripley High School

I, _____
(Student name)

agree to the terms and responsibilities stated below, in connection with obtaining authorization to use the school parking lot.

I understand that the parking lot is the property of South Ripley Schools. I agree that the car or truck driven by me will not be used to transport or store illegal items on school property. I agree that I will not use the school parking lot to violate criminal law or school rules.

I understand and give school officials consent to search the car or truck I drive, and the contents of the car or truck I drive at any time when it is parked on school property. I authorize school officials to seize any item that violates criminal law or school rules or provides evidence of criminal law or school rule violation.

School Official Signature

Date

Student Signature

Date

Parent/Guardian Signature

Date

SOUTH RIPLEY TRANSPORTATION POLICY

South Ripley Jr. – Sr. High School provides transportation to and from the athletic contests, music events, and other extra-curricular and co-curricular activities. Students are **expected** to ride the bus to the events and home from the events. School officials can make exceptions to this policy when parents/guardians wish to transport their children to, or from a school event. In transporting a child to an event, special arrangements must be made with school administration well before the event. A sign out sheet will be available for parents/guardians to take their child home after an event. A child may **NOT** ride home with anyone except a parent or guardian. Emergency situations will be reviewed on a case-by-case basis at the discretion of school officials.

Student Name _____ Grade Level _____

I _____,
(**printed** name parent/guardian) (signature)

have read the transportation policy of South Ripley Community Schools and I understand my responsibilities as a parent/guardian. I and my child have also read and understood the South Ripley Athletic Handbook, including participation fees and requirements. We will abide by the rules

and regulations set forth in the 2020-2021 Student Athletic Handbook.

Parent's Signature _____ Date _____

Student Athlete Signature _____ Date _____

SOUTH RIPLEY HIGH SCHOOL

SOUTH RIPLEY JUNIOR HIGH SCHOOL

ATHLETIC HANDBOOK

INTRODUCTION

The purpose of this handbook is to better acquaint athletes and parents, as well as coaches and administrators, with the guidelines and principles of the South Ripley High School Athletic Department. In complying with the above aims, all participants, parents and coaches will be a part of the movement to unify the entire athletic program. From this point on, every individual connected with the athletic department will strive for three goals — the improvement of ourselves, the community, and the schools.

It is the intent of this handbook to provide information that is important to all members and participants of the South Ripley Athletic Programs. **South Ripley is a proud member of the IHSAA. All IHSAA rules and regulations will be followed by grades 7-12.** In this handbook, one will find rules and regulations set forth by the IHSAA and the South Ripley High School Athletic Department. Next, information relating to insurance, transportation, the lettering system, awards, and award jackets are included for the parents' and students' benefit. The next phase of this handbook has information and basic philosophies relative to the different sports offered at

South Ripley High School for both boys and girls, including cheerleaders and student managers. The final portion of this handbook is reserved for all South Ripley team and individual records.

As a final note, it should be pointed out that the athletic department and the school corporation have and will provide the best equipment and facilities possible for the athletic program. And as a result, the athletic staff will, in turn, expect the utmost cooperation and dedication from all concerned.

RULES AND REGULATIONS

INDIANA HIGH SCHOOL ATHLETIC ASSOCIATION:

- Athletes must pass five subjects to be eligible. Grades will be issued every 9 weeks.
- Athletes are eligible if they are not 20 before the end of the state finals in a sport.
- Athletes must file, before their first practice, a completed student-parent-physician certificate.
- **Athletes cannot participate with any other non-school team during the school sport season, grades 7-12.**
- Athletes must, if absent five or more days due to illness or injury, present written verification from a doctor that you may participate again.
- Athletes must have 10 separate days of practice before playing a game.
- If an athlete is new to our school system, they must have an athletic transfer from the school from which you came.
- **There is absolutely no individual or team practice on Sunday.**

SOUTH RIPLEY HIGH SCHOOL:

- Equipment -- take care of it; you are responsible for it. **Any lost equipment, you will be expected to pay for it.** Check everything in at the end of your season. Keep your equipment

clean. This equipment is to be used for practice and games only — **it is not to be used as street clothes.** If the athletic department bought the equipment, it belongs to them. If you bought something, it is yours.

- Academics - Ineligible students cannot practice or dress for games.
- Appearance — rules for hairstyles, etc., will be reasonable as directed by your coach. For athletic purposes, this is to say that hair will be neat, clean, preferably short, and well-groomed at all times. Each athlete is expected to look decent at all times as he or she is constantly representing his or her family, school, and community.
- Attendance — you are expected to be at practice on a regular basis. **(You must be at school a full day in order to play or practice that night). Also, the day following a game, you are expected to be at school. Administration personnel will review valid excuse.**
- Keep your locker locked.
- **You are not to be in the building unsupervised.**

TRAINING RULES

POLICY EFFECTIVE YEAR ROUND

Violations including but not limited to: Illegal Substances/Alcohol, tobacco (& other nicotine containing) products, non-prescription drugs (or any other intoxicant), theft, vandalism, drug paraphernalia, inappropriate use of social network sites, cameras and/or cell phones. Other criminal violations could also be considered as a breach of our code of conduct.

Alcohol, Drugs and Tobacco

1st offense

40% of athletic season or upcoming season if not in session. (365 days from the date of the offense). If a % of the season does not remain, the penalty will carry over to the next sports season in which the student participates. The athlete must have previously participated in the upcoming season to count toward suspension.

(The athlete will attend all practices and appear in street clothes on the bench with the team at contests with the coach's approval.)

Athletes will receive a 10% reduction in penalty for self-reporting and can receive an additional 10% in reduction for completing a school approved drug or alcohol program. The athlete must report to the coach or administration within 24 hours from the time of the incident.

2nd offense

(During high school career)

365 day suspension from all athletics at South Ripley.

3rd offense

(During high school career)

Suspension from participation in all sports at SR for the remainder of his/her high school career.

* Tobacco, Drug and Alcohol offenses are cumulative. An athlete who has been suspended at the end of his or her season is ineligible to receive an award in the sport he/she was involved in at the time of the offense.

** A jamboree or scrimmage is not counted toward any student-athlete suspension.

*** Any athletic suspension resulting in a partial game will be rounded up to the next whole number.

Accountability:

A. If an athlete is observed possessing, using, or selling any tobacco product,

alcohol product or any illegal drug by a member of the South Ripley coaching staff, faculty, or administration.

B. The athlete admits to possessing, selling, or using any type of tobacco product, alcohol product, or illegal drug to a member of the South Ripley coaching staff, faculty, or administration.

C. The athlete is cited, pursuant to any juvenile or criminal procedure for possessing, using, or selling any type of tobacco product, alcohol product, or illegal drug by any agency of federal government or the State of Indiana.

1. **South Ripley student athletes are expected to represent the school and community in a positive way at all times. Student athletes should adhere to all IHSAA, school and team rules and regulations. It is the expectation of administration that all SR student athletes will exhibit exemplary sportsmanship at all times. A display of unsportsmanlike conduct, the use of profanity, insubordination, or other behavior unbecoming an athlete during practice or contest will result in disciplinary action.**

The head coach, athletic director/administration may use discretion to enforce disciplinary action. The coach has the responsibility and the authority to take action that will result in what is best for the individual, the team, and the school. These actions could range from a verbal warning, counseling, or suspension depending on the level of the offense. Dismissal from the team may result with the approval of the athletic director and principal after a parent conference. The athletic director and/or principal will meet with the coach and ensure all student athletes are held to the same standard. If the coach fails to uphold these standards it is the responsibility of the administration to ensure coaches are held accountable.

** Situations not covered by the handbook are at the discretion of the school administration.

BEHAVIOR CLAUSE:

Any athlete arrested or detained as a juvenile on any charge may be suspended from participation pending investigation of the incident.

Conviction of a felony at any time shall exclude the student/athlete from athletic participation for one full year (12 months) from the day of the violation is confirmed by the school administration.

Conviction of the misdemeanor may be subject to athletic suspension for 25% of the contests on the first offense, and may practice at the discretion of the coach. The second succeeding offense, either misdemeanor or felony, may bring an athletic suspension for one calendar year from the day the violation is confirmed.

STOLEN PROPERTY

In past years, student athletes have had valuables and money stolen during practice and various other athletic activities. To avoid recurrence of this problem, all student athletes are reminded not to leave valuable items or money where it may be stolen. If the valuables are not given to the coach or sponsor for safe keeping, South Ripley High School cannot assume any responsibility for the lost item. In addition, it is imperative that each student athlete become more aware of this problem to avoid further continuance of such activity.

STATE AND CONFERENCE AFFILIATION

The interscholastic athletic program at South Ripley High School is governed by the rules of the Indiana High School Athletic Association. To represent the school in any of the sports, a student

must be in compliance with the IHSAA rules found on page one of this handbook. Also, information as to professionalism, participation in sports other than those under direction of the high school program, and residence requirements should be obtained from the athletic director.

South Ripley High School is a member of the Ohio River Valley Conference and participates in all conference sports for boys and girls. For the boys, the ORVC sponsors six sports: Cross-Country, Soccer, Basketball, Track, Golf and Baseball. For the girls, the ORVC Sponsors six sports: - Cross-Country, Soccer, Volleyball, Basketball, Softball and Track.

INSURANCE

South Ripley High School Athletic Department will **not** be purchasing athletic insurance for participants of the athletic program.

Due to the rising cost of supporting an athletic program plus expanding the program at the same time, a great deal of money is required. Thus, each student must show proof of his or her own accident insurance.

TRANSPORTATION

The athletic department will provide transportation for all road games and meets. Also, all student athletes should be returning from athletic sponsored trips in the same manner in which they were taken. This will allow for less confusion and worry for all athletic coaches and sponsors.

AWARDS GIVEN BY SOUTH RIPLEY

VARSIITY

Cross-Country (Boys & Girls)	*Most Valuable Runner Award
	*Most Improved
	*Senior Academic
	*Mental Attitude

- *Most Improved Player Award
- *Top Server Award
- *Best Defense
- *Best Offense
- *Senior Academic

Swimming (Boys & Girls)

- *Senior Academic
- *Most Improved
- *Mental Attitude
- *Most Valuable

Basketball (Boys & Girls)

- *Mental Attitude
- *Most Improved
- *Rebounding Award
- *Assist Award
- *Free Throw Award (Boys need 40 attempts and girls need 35 attempts)
- *Best Defense
- *Senior Academic

Cheerleaders

- *Mental Attitude
- *Most Improved
- *Senior Academic

- *Mental Attitude
- *Most Improved
- *Leading Hitter Award
- *Outstanding Pitcher Award
- *Best Defense
- *Senior Academic

Softball (Girls)

- *Mental Attitude
- *Most Improved
- *Best Defense
- *Leading Hitter Award
- *Outstanding Pitcher Award
- *Senior Academic
- *Most Valuable Player Award
- *Most Improved Player Award
- *Senior Academic

Track (Boys & Girls) *Most Valuable Runner Award
 *Most Valuable Field Events Award
 *Most Improved
 *Most Valuable Track & Field
 *Senior Academic

Soccer *Mental Attitude
 *Most Improved Player
 *Best Defense
 *Best Offense
 *Senior Academic

** Varsity athletes are eligible for the Raider Award. The Raider Award will be given to one athlete per school year and will be given at the spring sports award banquet. The criteria for this award will be as follows: 1/3 athletic performance, 1/3 academic performance, and 1/3 leadership. Coaches will nominate an athlete from their team.

Reserve Award Mental Attitude Award, Most Improved, Top GPA
(minimum 3.0)

9th (Boys & Girls) Mental Attitude Award, Most Improved, Top GPA
(minimum 3.0)

JH Awards Mental Attitude Award, Most Improved, Top GPA
(minimum 3.0)

NOTE: Senior Academic Award is given to the senior athlete with the highest GPA. (Minimum 3.0).

ATHLETIC AWARDS PROGRAMS

As in past years, the South Ripley Athletic Department will sponsor athletic awards programs for the fall, winter, and spring athletic teams. These programs will be the presentation of teams and awards.

All athletes to be honored should be in attendance, so they can be recognized for their contribution to the South Ripley athletic program.

LETTERING SYSTEM

At South Ripley, certificates of letters, letters, and Senior Plaques will be given to athletes for recognition. For all junior high, freshmen, and junior varsity participants, both boys and girls, a

certificate of letter will be given in lieu of a letter if the participants meet all requirements. A “SR” chenille letter will be given to any participants that earn a varsity letter for the first time, regardless of the sport. After the first varsity letter is awarded, every letter earned thereafter will be represented by a certificate of letter. (Only one chenille letter will be given to an individual during his or her high school career.) The Senior Plaque will be given to all senior athletes and senior cheerleaders who have earned at least 4 varsity letters. At least one varsity letter must be earned during the senior year.

AWARD JACKETS

An athlete may qualify for an award jacket after receiving one varsity letter. Each recipient of this jacket is reminded of the significance of this award and must wear and display the “Raider” jacket accordingly. All individuals are reminded that all letters earned should be defended after the jacket is given.

BOYS’ BASKETBALL

The South Ripley basketball program is designed as a progressive system based on sound fundamentals of the game beginning at the fifth grade level. The purpose of the program progresses from a great emphasis on individual fundamentals at early stages to a gradual emphasis on team offense and defense at later stages.

Culminating at the varsity level, the program will greatly emphasize a fundamentally sound athlete dedicated to a high degree of teamwork and sportsmanship, which is designed to produce a successful program.

Each athlete at all levels of competition will be expected to do everything possible to become the type of individual that will bring credit to himself, his family, and the South Ripley school community. A South Ripley basketball player will be known as such in the community and classroom as well as the gymnasium. Therefore, his conduct should be above reproach in all places. A basketball player reaches his potential by dedicating himself to the game during the season and also during the off-season. Each player will be expected to play the game and to improve his fundamentals of the game all

year long. A shooter, for example, is developed in the summer months rather than during the winter. Strength and power are essential ingredients for any athlete. All basketball players in junior and senior high school will be using a weight training program designed to increase strength and power. This will result in a much stronger and more competitive athlete. In order to be eligible for interscholastic basketball at South Ripley, each athlete must stay eligible by passing five solid subjects as stated by the IHSAA South Ripley coaches will not work with students who cannot stay eligible academically.

It is our hope to develop an athlete in basketball that will be highly respected as an individual and highly competitive as a team member. The entire coaching staff will work and dedicate themselves toward this goal.

LETTERING (Boys' Basketball)

JUNIOR HIGH, FRESHMAN, & JUNIOR VARSITY

A certificate of letter will be given to all participants who complete the season and who are in good standing. The coaches' discretion will be used in case of injury or other unforeseen circumstances.

VARSITY

A letter will be given to any participant who earns a varsity letter for the first time. If an individual has previously been given a varsity letter in another sport, he will receive a certificate of letter. The athlete must participate in 50% of the regular season games in order to be eligible for a varsity letter. All members of the team who are certified for the IHSAA tournaments and who complete the season in good standing (including all post season tournaments) are eligible for a varsity letter or certificate of letter. The coaches' discretion will be used in case of injury or other unforeseen circumstances.

BOYS' BASEBALL

At South Ripley High School, the baseball program consists of baseball teams on two levels. The junior varsity team is the first step in baseball and all participants will be given some instruction and

fundamentals with a few games to develop the necessary interest.

The junior varsity baseball is comprised primarily of freshmen and sophomores. The varsity baseball team is the next phase where approximately 15 players comprise the team.

The baseball coaching staff at South Ripley strives to teach the skills necessary to compete on as high of skill level as possible. It is important that our baseball program be a strong area contender each year particularly in conference and sectional play. Equipment and playing facilities at South Ripley are of top quality; thus, it is important that all concerned continue to strive to be of top quality.

Finally, it is extremely important that all participants develop a proper attitude so that parents, school, and community can be proud of their efforts. All team members should be striving to become better individuals. Also, an athlete should learn to accept defeat gracefully and be very humble in victory.

LETTERING (Boys' Baseball)

Junior Varsity A certificate of letter will be given to all participants who complete the season and who are in good standing. (The junior varsity team will consist of a maximum of 15 players.) The coaches' discretion will be used in case of injury or other unforeseen circumstances.

Varsity A letter will be given to any participant who earns a varsity letter for the first time. If an individual has previously been given a varsity letter in another sport, he will receive a certificate of letter. The athlete must participate in 50% of the regular season games in order to be eligible for a varsity letter. All members of the team who are certified for the IHSAA tournaments and who complete the season in good standing (including all post season tournaments) are eligible for a varsity letter or certificate of letter. The coaches' discretion will be used in case of injury or other unforeseen circumstances.

BOY'S CROSS-COUNTRY AND TRACK

The running programs at South Ripley High School in both cross-country and track have three basic purposes. First of all, the programs are designed so that every individual in each program has the opportunity to develop one's athletic potential. Secondly, an athlete, by participating in either of the sports, will become better acquainted with the rules and fundamentals of the sports particularly in track and field events and also to some degree in cross-country.

Our third goal is somewhat idealistic; nevertheless, a very worthy one. By competing in cross-country and/or track and field for South Ripley, it is hoped that all participants will represent the school to the best of their ability making certain that they live up to the tradition of being a "Runner" or "Track man" for South Ripley.

In addition to the above three purposes, the coaching staffs of the above sports expect each athlete in our programs to comply with all training standards and regulations established by the South Ripley Coaching Staff and the Indiana High School Athletic Association.

LETTERING (Boys' Cross Country)

Junior High A certificate of letter will be given to all participants who accumulates six points in junior high meets, and who completes the season in good standing. The coach's discretion will be used in case of injury, etc.

Junior Varsity A certificate of letter will be given to all participants who accumulate 10 points in reserve meets, and who are in good standing. Discretion of the coaches will determine other letter winners in case of injury, etc.

Varsity A letter will be given to any participant who earns a varsity letter for the first time. If an individual has previously been given a varsity letter in cross-country or another sport, he will receive a certificate of letter. An individual who accumulates 16 points in varsity meets and who completes the season in good

standing (including all post season meets), is eligible for a letter or certificate of letter. The coaches' discretion will be used in case of injury or other unforeseen circumstances.

Note 1. The scoring of points is as follows for junior high, junior varsity, and varsity cross- country.

- 1st place for team -- 7 points
- 2nd place for team -- 6 points
- 3rd place for team -- 5 points
- 4th place for team -- 4 points
- 5th place for team -- 3 points
- 6th place for team -- 2 point
- 7th place for team -- 1 point

Note 2. Varsity and reserve points are not interchangeable.

LETTERING (Boys' Track)

Junior High A certificate of letter will be given to each participant who averages one point per meet during the junior high season, and who completes the season in good standing. The coaches' discretion will be used in case of injury or other unforeseen circumstances.

Junior Varsity A certificate of letter will be given to each participant who scores at least one varsity point but not enough to qualify for a varsity letter and who completes the season in good standing.

Varsity A letter will be given to any participant who earns a varsity letter for the first time. If an individual has previously been given a varsity letter in track or another sport, he will receive a certificate of letter. An individual who averages one point per meet during the varsity track season and who completes the season in good standing (including all post season meets) is eligible for a letter or certificate of letter. The coaches' discretion will be used in case of injury or other unforeseen circumstances.

GOLF

Golf is now a one sport season at South Ripley and is played in the spring. There are partial memberships paid each year for the golfers at South Ripley. The game of golf is played on the varsity level only and requires a great deal of patience and skill. Though one does not need to be a tremendous athlete to play golf, one must be determined and have the proper attitude to participate. Like all other sports, golf requires a great deal of time and dedication if one is to become successful. Thus, if an individual is interested in becoming a golf participant at South Ripley, he should be willing to make a few sacrifices and abide by the rules set forth.

LETTERING (Boys' Golf)

Varsity A letter will be given to any participant who earns a varsity letter for the first time. If an individual has previously been given a varsity letter in golf or another sport, he will receive a certificate of letter. An individual who accumulates 10 points is eligible for a letter or certificate of letter providing the individual concludes the season and is in good standing. The coaches' discretion will be used in case of injury and other unforeseen circumstances.

POINTS AND SCORING GOLF

There are five players per team with the four lowest scores counting. Therefore, in a dual meet, eight places would be counted. Thus, if a player finished first, he would receive eight points; the second player would receive seven, etc.

In a triangular meet, twelve places would be possible. The first place finished would have twelve points, the second place 11, etc.

Boys Soccer

At South Ripley High School the soccer program consists of one varsity team. The soccer coaching staff at South Ripley strives to teach the skills necessary to complete on as high of skill level as possible. It is important that our soccer team be a strong area contender each year particularly in conference and tournament play. Equipment and playing facilities at South Ripley are of good quality; thus; it is important that all concerned continue to strive to be of top quality.

LETTERING (Boys Soccer)

Varsity A letter will be given to any participant who earns a varsity letter for the first time. If an individual has previously been given a varsity letter in another sport, he will receive a certificate of letter. The athlete must participate in 50% of the regular season games in order to be eligible for a varsity letter. All members of the team who are certified for the IHSAA tournaments and who complete the season in good standing (including all post season tournaments) are eligible for a varsity letter or certificate of letter. The coaches' discretion will be used in case of injury or other unforeseen circumstances.

Junior High A certificate of letter will be given to each participant who is a member of the team and who completes the season in good standing. The coaches' discretion will be used in case of an injury or other unforeseen circumstances.

GIRLS' ATHLETICS

High school age girls may compete in volleyball, basketball, cross-country, track, soccer, and softball. Also, the junior high program has been broadened to include competition on the inter school level in volleyball, basketball, cross-country, soccer, and track. By providing an excellent and organized program, it is the hope of the coaching staff that all girls have the enjoyment and

friendship that are a part of any athletic program and that each participant leaves with the idea that she put forth her best effort in an attempt to strengthen the South Ripley Girls' Athletic Program.

GIRLS' VOLLEYBALL

In volleyball, varsity, junior varsity, and junior high competition is provided. Fundamentals are taught early in the season, and the players are encouraged to develop individual talents on their own. It is the intent of the coaching staff to build a stronger volleyball program by providing them with a good foundation to work from concerning both the mental and physical aspects of the sport. Girls desiring to play volleyball should strive to keep themselves in good physical condition throughout the year.

At the junior varsity level, the main objective is to perfect the fundamentals of volleyball. At the varsity level, the objectives are to develop a highly skilled team that is competent in various strategies of offense and defense and instill in the players the ability to cope with the emotional stress of winning humbly and losing gracefully. Basic skills and fundamentals are emphasized in junior high teams as a building program for the high school teams.

LETTERING (Girls' Volleyball)

Junior High A certificate of letter will be given to each participant who is a member of the team and completes the season in good standing. The coaches' discretion will be used in case of injury or other unforeseen circumstances.

Junior Varsity A certificate of letter will be given to each participant who is a member of the team and who completes the season in good standing. The coaches' discretion will be used in case of an injury or other unforeseen circumstances.

Varsity A letter will be given to any participant who earns a varsity letter for the first time. If an individual has previously been given a varsity letter in another sport, she will receive a certificate of letter. The athlete must participate in 50% of the regular season games in order to be eligible for a varsity letter. All members of the team who are certified for the IHSAA tournaments and who complete the season in good standing (including all post season tournaments) are eligible for a varsity letter or certificate of letter. The coaches' discretion will be used in case of injury or other unforeseen circumstances.

GIRLS' BASKETBALL

Girls' basketball has become a highly competitive sport, and South Ripley High School desires to give all girls the opportunity to participate. The main objective of the program is to produce a very competitive team respected by the school, community, and other schools not only for their ability but also for its conduct on and off the court.

Each girl athlete must understand that basketball is a very demanding sport. A girl who has the desire to be on the basketball team should make a sincere effort to learn and to work diligently with the coach in making herself a better athlete. A strict practice schedule is adhered to throughout the basketball season, and the coaching staff expects each girl to cooperate fully in the development of skill and proper attitude.

A junior high program has also been introduced at South Ripley.

During this time, a young girl may explore her capabilities and decide if she wants to continue in basketball. Fundamentals are taught, and eventually these are incorporated into game situations.

The girls will also follow all rules and regulations pertaining to the boys. It is not the intent of the girls' program to ever compete with the boys' program for undue recognition but to work with them in cooperative efforts to make our total program better.

LETTERING (Girls' Basketball)

Junior High A certificate of letter will be given to each participant who is a member of the team and who completes the season in good standing. The coaches' discretion will be used in case of an injury or other unforeseen circumstances.

Junior Varsity A certificate of letter will be given to each participant who has been a member of the team and who completes the season in good standing. The coaches' discretion will be used in case of an injury or other unforeseen circumstances.

Varsity A letter will be given to any participant who earns a varsity letter for the first time. If an individual has previously been given a varsity letter in another sport, she will receive a certificate of letter. The athlete must participate in 50% of the regular season games in order to be eligible for a varsity letter. All members of the team who are certified for the IHSAA tournaments and who complete the season in good standing (including all post season tournaments) are eligible for a varsity letter or certificate of letter. The coaches' discretion will be used in case of injury or other unforeseen circumstances. The coaches' discretion will be used in case of an injury or other unforeseen circumstances.

GIRLS' CROSS-COUNTRY AND TRACK

At South Ripley High School, the girls' running program consists of two levels. The junior high team, consisting of both seventh and eighth grade girls, develops an understanding of the importance of training and conditioning for this sport and a basic knowledge of technique rules. The varsity team emphasizes individual determination in order to work at attaining the best performance

possible through conditioning, knowing the fundamentals of individual events, and learning the rules of sport.

Each individual athlete must dedicate herself to follow all rules and regulations set by the coaching staff, school, and the IHSAA. The running programs should be an all-year concern of both the team member and coach, and a summer running program should be arranged.

As a final note, it is the aim of the coaching staff to develop individual abilities and attitudes which will, in turn, produce a strong team effort for South Ripley.

LETTERING (Girls' Cross-Country)

Junior High A certificate of letter will be given to all participants who accumulate 6 points in junior high meets, and who complete the season in good standing. The coach's discretion will be used in case of injury, etc.

Junior Varsity A certificate of letter will be given to all participants who accumulate 10 points in reserve meets, and who are in good standing. Discretion of the coaches will determine other letter winners in case of injury, etc.

Varsity A letter will be given to any participant who earns a varsity letter for the first time. If an individual has previously been given a varsity in cross-country or another sport, she will receive a certificate of letter. An individual who accumulates 16 points in varsity meets, and who completes the season in good standing (including all post season meets), is eligible for a letter or certificate of letter. The coaches' discretion will be used in case of injury or other unforeseen circumstances.

Note 1. The scoring of points is as follows for junior high, junior varsity, and varsity cross-country.

1st place for team -- 7 points

- 2nd place for team -- 6 points
- 3rd place for team -- 5 points
- 4th place for team -- 4 points
- 5th place for team -- 3 points
- 6th place for team -- 2 points
- 7th place for team -- 1 point

Note 2. Varsity and reserve points are not interchangeable.

LETTERING (Girls' Track)

Junior High A certificate of letter will be given to each participant who averages one point per meet during the track season and who completes the season in good standing. The coaches' discretion will be used in case of injury or other unforeseen circumstances.

Junior Varsity A certificate of letter will be given to each participant who scores at least one varsity point but not enough to qualify for a varsity letter, and who completes the season in good standing.

Varsity A letter will be given to any participant who earns a varsity letter for the first time. If an individual has previously been given a letter in track or another sport, she will receive a certificate of letter. An individual who averages one point per meet during the varsity track season and who completes the season in good standing (including all post season meets) is eligible for a letter or certificate of letter. The coaches' discretion will be used in case of injury or other unforeseen circumstances.

Girls' Soccer

At South Ripley High School the soccer program consists of one varsity team. The soccer coaching staff at South Ripley strives to teach the skills necessary to complete on as high of skill level as possible. It is important that our soccer team be a strong area contender each year particularly in conference and tournament play.

Equipment and playing facilities at South Ripley are of good quality; thus; it is important that all concerned continue to strive to be of top quality.

LETTERING (Girls' Soccer)

Varsity A letter will be given to any participant who earns a varsity letter for the first time. If an individual has previously been given a varsity letter in another sport, she will receive a certificate of letter. The athlete must participate in 50% of the regular season games in order to be eligible for a varsity letter. All members of the team who are certified for the IHSAA tournaments and who complete the season in good standing (including all post season tournaments) are eligible for a varsity letter or certificate of letter. The coaches' discretion will be used in case of injury or other unforeseen circumstances.

Junior High A certificate of letter will be given to each participant who is a member of the team and who completes the season in good standing. The coaches' discretion will be used in case of an injury or other unforeseen circumstances.

CHEERLEADERS

To become a cheerleader at South Ripley High School, the participants must meet many requirements. First of all, all candidates must meet the IHSAA eligibility requirements including passing five solid subjects. Also, the participant must have good citizenship standing. Finally, all candidates must keep in mind that they, too, are an integral part of South Ripley High School Athletic Program and must abide by the same rules and regulations as the rest of the boy and girl athletes that have been set forth.

Selection Guidelines

Candidate has placed their name on sign-up sheet in front office (announcements have been made for sign-ups and sheet has been available for a minimum of 3 days.

Coach ultimately selects the squad. Coach plus an in house judge(s) plus an outside judge(s) will attend workshops as well as tryouts. Candidates will be chosen based on the following criteria:

Group Cheer/Chant – timing, execution, motions, eye contact, knowledge, confidence.

Individual Cheer – Originality of cheer, creativity of cheer

Cheer Technique – motion, sharpness, voice, etc.

Jumps – toe touch, herkie, right kick, left kick

Dance – performance ability, coordination, timing, execution

Tumbling – cartwheel, round off, advance tumbling consider a bonus

Contribution to Squad – basing, flying, spotting

LETTERING AND AWARDS (Cheerleaders)

Junior High

A certificate of letter will be given to all junior high cheerleaders who complete the season and are in good standing. The sponsor's discretion will be used in case of injury or other unforeseen circumstances.

Varsity, Reserve

A letter will be given to any varsity cheerleader who has earned a varsity letter for the first time, If a cheerleader has previously earned a letter as a varsity cheerleader or in another athletic activity, she will receive a certificate of letter. The sponsor's discretion will be used in case of injury or other unforeseen circumstances. Reserve will receive a reserve certificate.

STUDENT MANAGERS

Student managers are used in all sports at South Ripley. These students are definitely assets to any athletic program; and thus, they are eligible for all benefits and recognition that all other participants

receive. The student managers, therefore, are eligible for letters, letters of certificates and award jackets when they have earned them. The student manager is an integral part of the team, and he or she must abide by the same rules and regulations as the team members relative to letter requirements and recognition. The coaches will be required to assign duties to the managers to justify the awarding of a letter.

GIRLS' SOFTBALL

At South Ripley High School, the softball program consists of softball teams on two levels. The junior varsity team is the first step in softball and all participants will be given some instruction and fundamentals with a few games to develop the necessary interest.

The junior varsity softball is comprised primarily of freshmen and sophomores. The varsity softball team is the next phase where approximately 15 players comprise the team.

The softball coaching staff at South Ripley strives to teach the skills necessary to compete on as high of skill level as possible. It is important that our softball program be a strong area contender each year particularly in conference and tournament play. Equipment and playing facilities at South Ripley are of top quality; thus, it is important that all concerned continue to strive to be of top quality.

Finally, it is extremely important that all participants develop a proper attitude so that parents, school, and community can be proud of their efforts. All team members should be striving to become better individuals and athletes.

LETTERING (Girls' Softball)

Junior Varsity A certificate of letter will be given to all participants who complete the season and who are in good standing.

(The junior varsity team will consist of a maximum of 15 players.)
The coaches' discretion will be used in case of injury or other unforeseen circumstances. (Because of numbers, a junior varsity team is not always fielded.)

Varsity A letter will be given to any participant who earns a varsity letter for the first time. If an individual has previously been given a varsity letter in another sport, she will receive a certificate of letter. The athlete must participate in 50% of the regular season games in order to be eligible for a varsity letter. All members of the team who are certified for the IHSAA tournaments and who complete the season in good standing (including all post season tournaments) are eligible for a varsity letter or certificate of letter. The coaches' discretion will be used in case of injury or other unforeseen circumstances.

SOUTH RIPLEY TRANSPORTATION POLICY

South Ripley Jr. – Sr. High School provides transportation to and from the athletic contests, music events, and other extra-curricular and co-curricular activities. Students are **expected** to ride the bus to the events and home from the events. School officials can make exceptions to this policy when parents/guardians wish to transport their children to, or from a school event. In transporting a child to an event, special arrangements must be made with school administration well before the event. A sign out sheet will be available for parents/guardians to take their child home after an event. A child may **NOT** ride home with anyone except a parent or guardian. Emergency situations will be reviewed on a case-by-case basis at the discretion of school officials.

Student Name _____ Grade Level: ___

I/We have read the transportation policy of South Ripley Community Schools and I/we understand the responsibilities as a parent/guardian. I and my child have also read and understood the South Ripley Athletic Handbook, including participation fees and requirements. We will abide by the rules and regulations set forth in the Student Athletic Handbook.

Parent's signature _____ Date _____

Student Athlete signature _____ Date _____